

Cabinet

Tuesday 7 February 2017

4.00 pm

Ground Floor Meeting Room GO2A, 160 Tooley Street, London SE1 2QH

Appendices (Item 13, Appendix H)

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Contact

Paula Thornton 020 7525 4395 or email: paula.thornton@southwark.gov.uk
Webpage: www.southwark.gov.uk

Date: 3 February 2017

PROPOSED FEES AND CHARGES for 2017-18

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Chief Executives Department - Fees and Charges 2017-18

Fee / Charge Description	Income Type - Mandatory or Discretionary	Nature - Capped or fully flexible	Actual 2016-17 Fee £	Proposed 2017-18 Fee £	%age increase in fees	Fee comparison position against other Local Authorities in 2016/17, Inflation factor used (where from, source etc.) and other comments
Building Control						
Fees items (exempt or outside scope of VAT)						
Special and temporary structures licence	mandatory	capped	£150.00	£180.00	20.00%	Benchmarked all other inner London boroughs Dec16
Demolition notices	mandatory	capped	£250.00	£260.00	4.00%	Benchmarked all other inner London boroughs Dec16
Fees items - VATABLE (Note: All fees shown in the table below are Ex-VAT. Appropriate VAT will be added at the time of invoicing/charging.)						
Extension less than 6sqm	mandatory	capped	333.33	500.00	50.00%	Benchmarked all other inner London boroughs Dec16
Extension less than 40sqm	mandatory	capped	458.33	625.00	36.36%	Benchmarked all other inner London boroughs Dec16
Extension between 40-60sqm	mandatory	capped	500.00	708.33	41.67%	Benchmarked all other inner London boroughs Dec16
for each additional 20sqm	mandatory	capped	83.33	100.00	20.00%	Benchmarked all other inner London boroughs Dec16
Basement as extension above plus	mandatory	capped	250.00	266.66	6.66%	Benchmarked all other inner London boroughs Dec16
Attached garage	mandatory	capped	333.33	350.00	5.00%	Benchmarked all other inner London boroughs Dec16
Through lounge	mandatory	capped	166.67	200.00	20.00%	Benchmarked all other inner London boroughs Dec16
Removal chimney Breast	mandatory	capped	166.67	200.00	20.00%	Benchmarked all other inner London boroughs Dec16
Installation of new Wc/Shower/Utility	mandatory	capped	166.67	200.00	20.00%	Benchmarked all other inner London boroughs Dec16
Garage Conversion	mandatory	capped	333.33	350.00	5.00%	Benchmarked all other inner London boroughs Dec16
Replacement windows up to 5 No	mandatory	capped	150.00	166.66	11.11%	Benchmarked all other inner London boroughs Dec16
per extra window	mandatory	capped	8.17	8.33	1.96%	Benchmarked all other inner London boroughs Dec16
re roofing	mandatory	capped	208.33	250.00	20.00%	Benchmarked all other inner London boroughs Dec16
new electrical wiring non competent persons)	mandatory	capped	200.00	300.00	50.00%	Benchmarked all other inner London boroughs Dec16

Chief Executives Department - Fees and Charges 2017-18

Fee / Charge Description		Income Type - Mandatory or Discretionary	Nature - Capped or fully flexible	Actual 2016-17 Fee £	Proposed 2017-18 Fee £	%age increase in fees	Fee comparison position against other Local Authorities in 2016/17, Inflation factor used (where from, source etc.,) and other comments
	request for conveyancing information with reference number provided	Discretionary	capped	£10.00	£10.00	0.00%	Benchmarked all other inner London boroughs Dec16
	request for conveyancing information with no reference number provided	Discretionary	capped	£47.00	£47.00	0.00%	Benchmarked all other inner London boroughs Dec16
	other work less than £5000	Mandatory	capped	£225.00	£291.67	29.63%	Benchmarked all other inner London boroughs Dec16
	Other work value £5000-£10000	Mandatory	capped	£283.33	£354.17	25.00%	Benchmarked all other inner London boroughs Dec16
	Other work value £10000-£20000	Mandatory	capped	£400.00	£437.50	9.38%	Benchmarked all other inner London boroughs Dec16
	Other work value £20000-£30000	Mandatory	capped	£500.00	£550.00	10.00%	Benchmarked all other inner London boroughs Dec16
	Other work value £30000-£40000	Mandatory	capped	£600.00	£666.67	11.11%	Benchmarked all other inner London boroughs Dec16
	Other work value £ 40000-£50000	Mandatory	capped	£700.00	£770.83	10.12%	Benchmarked all other inner London boroughs Dec16
	other work value £50000-£60000	Mandatory	capped	£800.00	£883.33	10.42%	Benchmarked all other inner London boroughs Dec16
	other work value £60000-£70000	Mandatory	capped	£900.00	£1,000.00	11.11%	Benchmarked all other inner London boroughs Dec16
	Other work value £70000-£80000	Mandatory	capped	£1,000.00	£1,104.17	10.42%	Benchmarked all other inner London boroughs Dec16
	Other work value £80000-£90000	Mandatory	capped	£1,100.00	£1,208.33	9.85%	Benchmarked all other inner London boroughs Dec16
	Other work value £90000-£100000	Mandatory	capped	£1,200.00	£1,333.33	11.11%	Benchmarked all other inner London boroughs Dec16
	Other work value £100 000-£120000	Mandatory	capped	£1,300.00	£1,437.50	10.58%	Benchmarked all other inner London boroughs Dec16
	Other work value £120000-£140000	Mandatory	capped	£1,383.33	£1,520.83	9.94%	Benchmarked all other inner London boroughs Dec16
	Other work value £140000-£160000	Mandatory	capped	£1,466.67	£1,625.00	10.80%	Benchmarked all other inner London boroughs Dec16
	Other work value £160000-£180000	Mandatory	capped	£1,550.00	£1,708.33	10.21%	Benchmarked all other inner London boroughs Dec16
	Other work value £180000-£200000	Mandatory	capped	£1,633.33	£1,731.67	6.02%	Benchmarked all other inner London boroughs Dec16

Chief Executives Department - Fees and Charges 2017-18

Fee / Charge Description		Income Type - Mandatory or Discretionary	Nature - Capped or fully flexible	Actual 2016-17 Fee £	Proposed 2017-18 Fee £	%age increase in fees	Fee comparison position against other Local Authorities in 2016/17, Inflation factor used (where from, source etc.,) and other comments
	Other work value Over £200000	Mandatory	fully flexible	based on estimate of work value	based on estimate of work value		Benchmarked all other inner London boroughs Dec16
	1 New dwelling	mandatory	capped	£666.67	£750.00	12.50%	Benchmarked all other inner London boroughs Dec16
	2 dwellings	Mandatory	capped	£900.00	£1,000.00	11.11%	Benchmarked all other inner London boroughs Dec16
	3 dwellings	Mandatory	capped	£1,133.33	£1,250.00	10.29%	Benchmarked all other inner London boroughs Dec16
	4 dwellings	mandatory	capped	£1,366.66	£1,378.72	0.88%	Benchmarked all other inner London boroughs Dec16
	5 dwellings	Mandatory	capped	£1,599.99	£1,600.00	0.00%	Benchmarked all other inner London boroughs Dec16
	6 dwellings	Mandatory	capped	£1,799.99	£1,821.28	1.18%	Benchmarked all other inner London boroughs Dec16
	7 dwellings	mandatory	capped	£1,999.99	£2,042.55	2.13%	Benchmarked all other inner London boroughs Dec16
	8 dwellings	Mandatory	capped	£2,199.99	£2,263.83	2.90%	Benchmarked all other inner London boroughs Dec16
	9 dwellings	Mandatory	capped	£2,399.99	£2,485.11	3.55%	Benchmarked all other inner London boroughs Dec16
	10 dwellings	mandatory	capped	£2,599.99	£2,706.38	4.09%	Benchmarked all other inner London boroughs Dec16
	more than 10 dwellings	Mandatory	capped	based on estimate of work value	based on estimate of work value		Benchmarked all other inner London boroughs Dec16
	flat conversion to form 2 flats	mandatory	capped	£583.33	£750.00	28.57%	Benchmarked all other inner London boroughs Dec16
	plus for additional flat	mandatory	capped	£208.33	£333.33	60.00%	Benchmarked all other inner London boroughs Dec16
Property Services - Fees And Charges 2017/18							
Property Development & Disposals	Property Disposals	Discretionary	Capped	1% of Capital Value Deminimus £250	1% of Capital Value £0-£250k) Deminimus £250	N/A	Some local authorities outside London, where transaction values tend to be lower, charge 5% across

Chief Executives Department - Fees and Charges 2017-18

Fee / Charge Description		Income Type - Mandatory or Discretionary	Nature - Capped or fully flexible	Actual 2016-17 Fee £	Proposed 2017-18 Fee £	%age increase in fees	Fee comparison position against other Local Authorities in 2016/17, Inflation factor used (where from, source etc.,) and other comments
Property Development & Disposals	Property Disposals	Discretionary	Capped	0.5% of Capital Value	0.5% of Capital Value (£250k-£1m)	N/A	the board subject to a £500 minimum (Source: Thanet District Council, Fees and charges for property services 2016-17)
Property Development & Disposals	Property Disposals						
Property Development & Disposals	Leasehold Enfranchisement	Discretionary	Capped	446	625	40.13%	Fees have not been increased since 2010/11 and therefore an inflation rate above RPI has been applied to arrive at the 2017/18 fee to reflect the fee rate inflation amongst supplier firms. Benchmarking data is being reviewed for future years.
Portfolio Management	Assignments/ Subletting	Discretionary	Capped	418	600	43.54%	
Portfolio Management	Change of use	Discretionary	Capped	418	600	43.54%	
Portfolio Management	Alterations	Discretionary	Capped	418	600	43.54%	
Portfolio Management	New Lease Occupational Licences	Discretionary	Capped	333	500	50.15%	
Portfolio Management	Copy leases	Discretionary	Capped	33	50	51.52%	

Children's & Adults Department - Fees and Charges 2017-18

Business Unit	INCOME STREAM	Income Type - Mandatory or Discretionary	Nature - Capped or fully flexible	Actual 2016-17 Fee £	Proposed 2017-18 Fee £	%age increase in fees	Fee comparison position against other Local Authorities in 2016/17, Inflation factor used (where from, source etc,) and other comments
Adult Social Care	Service user contributions to cost of care	Discretionary	Fully flexible	Depends on individual's financial circumstances.	Depends on individual's financial circumstances.		Contributions are assessed based on the individual's ability to pay, in line with the council's fairer contributions policy.
Fees items (exempt or outside scope of VAT)							
Education - Adult Community Learning	Childcare fees - per hour	Discretionary	Fully Flexible	6.00	6.00	0.0%	Comparative providers charge between £4.50 - £6.50 per hour
Education - Adult Community Learning	Childcare fees - per week	Discretionary	Fully Flexible	240.00	240.00	0.0%	Comparative providers charge between £190 - £274 per week
Education - Adult Community Learning	Adult Learning Standard Fee - per hour	Discretionary	Fully Flexible	4.00	4.00	0.0%	Comparative boroughs charge between £4.00 - £4.82 per hour
Education - Adult Community Learning	Adult Learning Concessionary Fee - per hour	Discretionary	Fully Flexible	2.00	2.00	0.0%	Comparative boroughs charge between £2.00 - £3.14 per hour
Fees items for Adult Learning Service- Vatable							

Children's and Adults' Services - Fees and Charges 2017-18

Fee / Charge Description	Income Type - Statutory or Discretionary	Nature - Fixed, Capped or Fully flexible	Current 2016-17 Fee £	2017-18 Proposed Fee £	% increase in fees	Fee comparison position against other Local Authorities in 2016/17, Inflation factor used (where from, source etc.,) and other comments
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Early Years Service - Early Years Centres

Band 1 - southwark families receiving support with childcare costs through Tax Credits or Universal Credit

Under Three						
Weekly Rate 5 days (50 hours)	Discretionary	Fully Flexible	260	260	0.0%	Reviewable September 2017
Fees for children eligible for free hours (all children from the start of the term that they turn three; children meeting eligbilty criteria from start of term after they turn two)						
Weekly Rate 5 days (50 hours)	Discretionary	Fully Flexible	195	195	0.0%	

Band 2 - southwark families receiving Child Benefit payments but not receiving support with childcare costs through Tax Credits or Universal Credit

Under Three						
Weekly Rate 5 days (50 hours)	Discretionary	Fully Flexible	275	275	0.0%	Reviewable September 2017
Fees for children eligible for free hours (all children from the start of the term that they turn three; children meeting eligbilty criteria from start of term after they turn two)						
Weekly Rate 5 days (50 hours)	Discretionary	Fully Flexible	210	210	0.0%	

Band 3 - Non Southwark Residents and for families in Southwark either not receiving Child Benefit payments or paying the High Income Child Benefit

Under Three						
Weekly Rate 5 days (50 hours)	Discretionary	Fully Flexible	285	285	0.0%	Reviewable September 2017
Fees for children eligible for free hours (all children from the start of the term that they turn three; children meeting eligbilty criteria from start of term after they turn two)						
Weekly Rate 5 days (50 hours)	Discretionary	Fully Flexible	215	215	0.0%	

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Environment & Leisure Department - Fees and Charges 2017-18

(Note: All fees shown in the table below are exclusive of VAT except where explicitly shown. Appropriate VAT will be added at the time of invoicing/charging.)

Fee / Charge Description		Income Type - Statutory or Discretionary	Nature - Fixed, Capped or Fully flexible	2016-17 Fee £	2017-18 Fee £	% increase in fees	Fee comparison position against other Local Authorities in 2016/17, Inflation factor used (where from, source etc.) and other comments
WASTE & CLEANSING SERVICES							
WASTE DISPOSAL	Gate fee at Old Kent Road Waste Facility (charge per tonne).	Discretionary	Fully flexible	159.48	162.67	2.0%	Based on Non Hazardous Industrial rate per tonne and RPI added
	Hazardous wastes.			Prices on request	Prices on request		Hazardous Waste may require special management processes, and are charged at cost as invoiced by the Council's contractor, with an admin/overhead supplement of 20%
	Tyres (charge per tonne)			235.58	240.29	2.0%	2% Inflation (RPI, September 2016 index ONS)
	Charges for the disposal of litter and waste collected by other land owners (charge per tonne)			80.00	81.60	2.0%	EPA Section 89 (1) imposes a duty on certain bodies to ensure that the land under their control is, so far as is practicable, kept clear of litter and refuse. The litter and refuse thus generated is chargeable for both collection and disposal (The Controlled Waste (England and Wales) Regulations 2012 section 4 (8). The fee is to be increased in line with RPI
	Green waste disposal charges to Quadron (on behalf of Parks unit)			55.50	71.05	28.0%	Rate reviewed and incorporated in the new Parks grounds maintenance contract
COMMERCIAL WASTE							
COLLECTIONS	Refuse Bags (per bag)	Discretionary	Fully flexible	2.58	2.63	2.0%	These rates will only be used in exceptional cases should the council be required to provide commercial waste collection services in compliance with a request to do so under the statutory duty at Environmental Protection Act, Section 45 (1)(b). It is anticipated that all commercial waste collection services provided by the council from 1.4.17 will be through the Joint Venture Agreement with London Business Waste and Recycling and the charges to customers will be set by the Joint Venture Company.
	1100 lt. Eurobin (per collection)			20.94	21.36	2.0%	
	660 lt. Eurobin (per collection)			15.32	15.63	2.0%	
	330 lt. Eurobin (per collection)			10.18	10.38	2.0%	
	240 lt. Eurobin (per collection)			6.98	7.12	2.0%	
CONTAINER HIRE CHARGES PER WEEK	1100 lt. Eurobin	Discretionary	Fully flexible	1.74	1.77	2.0%	
	660 lt. Eurobin			1.64	1.67	2.0%	
	330 lt. Eurobin			1.34	1.37	2.0%	
	240 lt. Eurobin			0.97	0.99	2.0%	
	Duty of Care charge/Month			17.96	18.32	2.0%	
RECHARGEABLE HOUSEHOLD WASTE SERVICES							
Weekly Container Hire & Maintenance Charges	35yd Roll on Roll off	Discretionary	Fully flexible	14.65	14.94	2.0%	2% Inflation (RPI, September 2016 index ONS)
	Chamberlain / Paladin			3.10	3.16	2.0%	
	1100 ltr. Eurobin			3.10	3.16	2.0%	
	660 ltr. Eurobin			2.83	2.89	2.0%	
RECHARGEABLE HOUSEHOLD WASTE SERVICES							
Household Refuse Collections - Non Domestic premises	Clinical Waste Bags (per bag)	Discretionary	Fully flexible	3.96	4.04	2.0%	2% Inflation (RPI, September 2016 index ONS)
	1100 ltr. Eurobin (per collection)			8.55	8.72	2.0%	
	660 ltr. Eurobin (per collection)			4.35	4.44	2.0%	
	330/360 ltr. wheelie bin (per collection)			2.09	2.13	2.0%	
	1100 ltr. Eurobin (per collection)			2.67	2.72	2.0%	

Environment & Leisure Department - Fees and Charges 2017-18

(Note: All fees shown in the table below are exclusive of VAT except where explicitly shown. Appropriate VAT will be added at the time of invoicing/charging.)

Fee / Charge Description		Income Type - Statutory or Discretionary	Nature - Fixed, Capped or Fully flexible	2016-17 Fee £	2017-18 Fee £	% increase in fees	Fee comparison position against other Local Authorities in 2016/17, Inflation factor used (where from, source etc.) and other comments
Household Recycling Collections - Non Domestic premises	660 ltr. Eurobin (per collection)			1.60	1.63	2.0%	
	330/360 ltr. wheelie bin (per collection)			0.87	0.89	2.0%	
	240 ltr. wheelie bin (per collection)			0.58	0.59	2.0%	
	Waste Transfer Notes/yr.			25.25	25.76	2.0%	
Bulky Waste Collections	Bulky Household Waste Collections (up to 10 items)			16.00	16.00	0.0%	No increase of charge for 2017-18.
	Bulky Household Waste Collections for landlords (up to 5 items)	Discretionary	Fully flexible	n/a	45.00	n/a (new)	New charge proposed in line with OSC recommendation. Occasional requests for bulky item collections are received from landlords. Only one other borough is known to provide a landlord service so there is not a range to benchmark with.
	Collection of dead animals from private properties			n/a	48.00	n/a (new)	New standard charge proposed. Occasional requests to remove dead animals from private and for which the unit would recover an estimated cost for the job. This is to standardise the fee for the service.
Garden Waste Bags	Brown garden waste bags - batch of 20	Discretionary	Fully flexible	n/a	10.00	New	Bags are manufactured in secure bundles of 20. Minimum purchase increased from 10 to 20 so stock handling and deliveries are efficient - price per bag reduced.
PARKING SERVICES							
ON STREET PARKING							
Meters	All Zones excl C1, C2, D, F,G & GR Cash (per hour)			2.70	2.70	0.0%	Fees set at appropriate levels for traffic management reasons and are varied to manage limited road space based on local knowledge of what is going on in the "on-street" environment. The fees are in the main, in line with comparable boroughs..
	All Zones excl C1, C2, D, F,G & GR pay by phone (per hour)	Discretionary	Fully flexible	2.50	2.70	8.0%	The council discounted pay by phone transactions to encourage use of digital technology. This has been achieved 85% of transactions are now digital.
	Zone D, G & GR (per hour) Cash			3.00	3.00	0.0%	
	Zone D, G & GR (per hour) Pay by phone			2.70	3.00	11.1%	as above
	Zone C1, C2 & F(per hour) Cash			6.00	6.00	0.0%	
	Zone C1, C2 & F (per hour) Pay by phone			5.80	6.00	3.4%	as above
	OFF STREET PARKING						
Car Parks							
a) Cerise Road Multi Storey per hour (amount with VAT)	Per day by cash			6.90	6.90	0.0%	
	Per day by pay by mobile			6.30	6.90	9.5%	
	Up to 3 hours by cash			2.60	2.60	0.0%	
	Up to 3 hours by pay by mobile			2.40	2.60	8.3%	
	Up to 2 hours by cash			1.50	1.50	0.0%	
	Up to 2 hours by pay by mobile			1.40	1.50	7.1%	
	b) Copeland Road per hour (amount with VAT)	Per Hour by Cash	Discretionary	Fully flexible	1.00	1.00	0.0%
By Pay by Mobile				0.90	1.00	11.1%	The fees are in the main, in line with comparable boroughs

Environment & Leisure Department - Fees and Charges 2017-18

(Note: All fees shown in the table below are exclusive of VAT except where explicitly shown. Appropriate VAT will be added at the time of invoicing/charging.)

Fee / Charge Description		Income Type - Statutory or Discretionary	Nature - Fixed, Capped or Fully flexible	2016-17 Fee £	2017-18 Fee £	% increase in fees	Fee comparison position against other Local Authorities in 2016/17, Inflation factor used (where from, source etc.) and other comments	
Season Tickets (car parks in Peckham)	Season Tickets 1 month			50.00	50.00	0.0%	The fees are in the main, in line with comparable boroughs.	
	Season Tickets 3 months			150.00	150.00	0.0%		
	Season Tickets 6 months			285.00	285.00	0.0%		
	Season Tickets 12 months			525.00	525.00	0.0%		
c) Choumert Grove Car Park (amount with VAT)	Per Hour by cash			1.00	1.00	0.0%		
	Pay by mobile			0.90	1.00	11.1%		
PERMITS								
Doctors Permit	Per annum	Discretionary	Fully flexible	125.00	125.00	0.0%		Fees set at appropriate levels for traffic management reasons and are varied to manage limited road space based on local knowledge of what is going on in the "on-street" environment. The fees are in the main, in line with comparable boroughs.
Professional health workers permit	Per annum			125.00	125.00	0.0%		
Residents Permits - all CPZ's	Per annum			125.00	125.00	0.0%		
	Monthly			15.74	15.74	0.0%		
	Quarterly			36.58	36.58	0.0%		
	Six Monthly			67.83	67.83	0.0%		
Residents permit blue badge holders discount	Per annum			31.25	31.25	0.0%		
Business Permits	Per annum			577.50	577.50	0.0%		
	Quarterly			176.00	176.00	0.0%		
	Six Monthly			352.00	352.00	0.0%		
	Per annum discounted for Professional child care providers			125.00	125.00	0.0%		
A Permits - Paper	Per annum			242.00	242.00	0.0%		
A Permits - Virtual	Per annum			242.00	242.00	0.0%		
SP Permits	Per annum			242.00	242.00	0.0%		
SP Permits	1 Month			33.00	33.00	0.0%		
SP Permits	3 Months			65.00	65.00	0.0%		
SP Permits	6 Months			130.00	130.00	0.0%		
Traders Permits	Per day			4.00	4.00	0.0%		
Residents Visitor Permits	First book of 10 x 1 day paper vouchers			27.50	27.50	0.0%		
Residents Visitor Permits	Subsequent book - 10 x 1 day paper vouchers			49.50	49.50	0.0%		
Residents Visitor Permits	First set of 10 x 1 day virtual vouchers			25.00	25.00	0.0%		
Residents Visitor Permits	Subsequent sets of 10 x 1 day virtual vouchers			45.00	45.00	0.0%		
Residents Visitor Permits	Virtual single - 1 day parking sessions			5.00	5.00	0.0%		
Residents Visitor Permits	Virtual 10 - 5 hour parking sessions	20.00	20.00	0.0%				
Residents Visitor Permits	Virtual single - 5 hour parking sessions	2.50	2.50	0.0%				
Residents Visitor Permits	Virtual 10 - 1 hour parking sessions	10.00	10.00	0.0%				
Residents Visitor Permits	Virtual single - 1 hour parking sessions	1.50	1.50	0.0%				
Residents Visitor Permits - Blue Badge resident discount	First book	12.50	12.50	0.0%				

Environment & Leisure Department - Fees and Charges 2017-18

(Note: All fees shown in the table below are exclusive of VAT except where explicitly shown. Appropriate VAT will be added at the time of invoicing/charging.)

Fee / Charge Description		Income Type - Statutory or Discretionary	Nature - Fixed, Capped or Fully flexible	2016-17 Fee £	2017-18 Fee £	% increase in fees	Fee comparison position against other Local Authorities in 2016/17, Inflation factor used (where from, source etc.) and other comments	
Residents Visitor Permits - Blue badge resident discount	Subsequent book 10			22.50	22.50	0.0%		
Residents Visitor Permits - Blue Badge resident discount	Virtual 10 - 5 hour parking sessions			10.00	10.00	0.0%		
Residents Visitor Permits - Blue Badge resident discount	Virtual 10 - 1 hour parking sessions			5.00	5.00	0.0%		
Car Club Bay	Per annum			472.50	472.50	0.0%		
Suspensions								
Parking Bay Suspensions	Per Day/ car space			25.00	27.50	10.0%	To bring fees in line with London average	
Parking Bay Suspensions Admin Fee	Per suspension request	Discretionary	Fully flexible	50.00	55.00	10.0%		
Yellow Line dispensations	Full Day / vehicle			25.00	27.50	10.0%		
Statutory								
Penalty Charge Notice	North of South Circular Road			High Rate (from 1st April 2011)	130.00	130.00	0.0%	Charges set by London Councils
				Low Rate (from 1st April 2011)	90.00	90.00	0.0%	
	South of South Circular Road			High Rate (from 1st April 2011)	110.00	110.00	0.0%	
				Low Rate (from 1st April 2011)	70.00	70.00	0.0%	
	Discount if paid within 14 days			Fixed	50%	50%	0.0%	
Charge Certificate (PCN becomes a charge certificate after 28 days after issuing notice to owner)	North of South Circular Road	High Rate (from 1st April 2011)	195.00	195.00	0.0%			
		Low Rate (from 1st April 2011)	135.00	135.00	0.0%			
Charge Certificate	South of South Circular Road	High Rate (from 1st April 2011)	165.00	165.00	0.0%			
		Low Rate (from 1st April 2011)	105.00	105.00	0.0%			
Bailiffs		Statutory	Before 1st July 07/High Rate South of South Circular Rd	170.00	170.00	0.0%		
			High Rate - North of South Circular Rd	200.00	200.00	0.0%		

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Environment & Leisure Department - Fees and Charges 2017-18

(Note: All fees shown in the table below are exclusive of VAT except where explicitly shown. Appropriate VAT will be added at the time of invoicing/charging.)

Fee / Charge Description		Income Type - Statutory or Discretionary	Nature - Fixed, Capped or Fully flexible	2016-17 Fee £	2017-18 Fee £	% increase in fees	Fee comparison position against other Local Authorities in 2016/17, Inflation factor used (where from, source etc.) and other comments
			High Rate - North of South Circular Rd	140.00	140.00	0.0%	
			Low Rate - South of South Circular Rd	110.00	110.00	0.0%	
Removals			Fixed (from 1st July 2007)	200 +£40 per day storage	200 +£40 per day storage	0.0%	
Bus Lanes			Fixed (From 1st April 2011)	130.00	130.00	0.0%	
CCTV Rye Lane			Fixed (From 1st April 2011)	130.00	130.00	0.0%	
CCTV Walworth Road			Fixed (From 1st April 2011)	130.00	130.00	0.0%	
Mobile Enforcement			Fixed (From 1st April 2011)	130.00	130.00	0.0%	
ROAD NETWORK MANAGEMENT							
London wide Permit Scheme							
Road Category 0-2 & Traffic Sensitive	Provisional Advance Authorisation	Discretionary	Capped	105.00	105.00	0.0%	The Council became a permitting authority for the purposes of road works and the Common London Permit Scheme (LoPS) on 5th September 2011. As an inner London Borough the costs are at the top of the range for a permitting authority. The fees are currently set to the maximum level permitted within the Code of Practice and hence no changes are permitted under the current legislation proposed for 2017-18.
	Major Activity			240.00	240.00	0.0%	
	Standard Activity			130.00	130.00	0.0%	
	Minor Activity			65.00	65.00	0.0%	
	Immediate Activity			60.00	60.00	0.0%	
Road Category 3-4 & Non-Traffic Sensitive	Provisional Advance Authorisation			75.00	75.00	0.0%	
	Major Activity			150.00	150.00	0.0%	
	Standard Activity			75.00	75.00	0.0%	
	Minor Activity			45.00	45.00	0.0%	
	Immediate Activity			40.00	40.00	0.0%	
Street Works Fees	Sample Inspection Fees			50.00	50.00	0.0%	Fee fixed and set by DfT.
	Defect inspection Fees			47.50	47.50	0.0%	
	Third Party Inspection Fees			68.00	68.00	0.0%	
	Fixed penalty notices for incorrect permit information			120.00	120.00	0.0%	
	Fixed penalty notices for working without a permit			500.00	500.00	0.0%	
	Section 74 charge Category 1 Traffic Sensitive Road - Carriageway Works Daily charge - days 1 to 3			5,000.00	5,000.00	0.0%	
	Section 74 charge Category 1 Traffic Sensitive Road - Carriageway Works -Daily charge - day 4 ONWARDS			10,000.00	10,000.00	0.0%	
	Section 74 charge Category 1 Road - Daily Charge Carriageway Works			2,500.00	2,500.00	0.0%	

Environment & Leisure Department - Fees and Charges 2017-18

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Fee / Charge Description		Income Type - Statutory or Discretionary	Nature - Fixed, Capped or Fully flexible	2016-17 Fee £	2017-18 Fee £	% increase in fees	Fee comparison position against other Local Authorities in 2016/17, Inflation factor used (where from, source etc.) and other comments
Section 74 charge Category 2 Traffic Sensitive Road - Carriageway Works Daily Charge - days 1 to 3	Statutory	Capped	3,000.00	3,000.00	0.0%	Fees for a range of inspections and fines for street works offences. These fees are all set by the Department for transport (DfT) and the Code of Practice for Inspection Fees (fees under New Road and Street Works Act 1991). The fees section 74 for overrunning works were amended in October 2012. The fees are currently set to the maximum level permitted within the Code of Practice and hence no changes are permitted under the current legislation proposed for 2017-18.	
Section 74 charge Category 2 Traffic Sensitive Road - Carriageway Works Daily Charge - day 4 onwards			8,000.00	8,000.00	0.0%		
Section 74 charge Category 2 Road - Daily Charge Carriageway Works			2,000.00	2,000.00	0.0%		
Section 74 charge Category 3 or 4 Traffic Sensitive Road - Carriageway Works Daily Charge			750.00	750.00	0.0%		
Section 74 charge Category 3 or 4 Road - Daily Charge Carriageway Works			250.00	250.00	0.0%		
Section 74 charge Category 1 Road - Daily Charge Footway Works			2,500.00	2,500.00	0.0%		
Section 74 charge Category 2 Road - Daily Charge Footway Works			2,000.00	2,000.00	0.0%		
Section 74 charge Category 3 or 4 Road - Daily Charge Footway Works			250.00	250.00	0.0%		
Assessment of traffic management and routes (hourly Rate)					62.17		63.41
Core Testing	Statutory	Fully flexible	185.00	225.00	21.6%	The highway authority may carry out such investigatory works as appear to them to be necessary to ascertain whether an undertaker has complied with their duties with respect to reinstatement of the highway. If such a failure is disclosed, the undertaker shall bear the cost of the investigatory works; if not, the street authority shall bear the cost of the investigatory works and of any necessary reinstatement. This type of procedure ensures the councils asset is protected.	
Filming Permit up to 3 days			45.00	45.00	0.0%	Option for shorter period permit made available	
Filming Permit up to 10 days			75.00	75.00	0.0%		
Filming Permit over 10 days or req Traffic Order			345.00	345.00	0.0%	Retained at current level	
Temporary Traffic Notice (TTN) for Filming			500.00	510.00	2.0%	2% Inflation (RPI, September 2016 index ONS)	
Licensing Fees	Discretionary	Fully flexible	239.00	340.95	42.7%	To bring fees in line with London average	
Hoardings/Scaffold (up to 10 metres) per month							
Hoardings/Scaffold (over 10 metres and up to 50 metres) per month			320.00	390.12	21.9%	To bring fees in line with London average	
Hoardings/Scaffold (over 50 metres) per month			500.00	510.00	2.0%	2% Inflation (RPI, September 2016 index ONS)	
Crane Licences (Minor) Per crane operation 1 day			250 1st day 120.00 for additional days	255 1st day 120.00 for additional days	2.0%	2% Inflation (RPI, September 2016 index ONS)	
Containers/Site Huts/Portaloos (per month)			276.00	281.50	2.0%	2% Inflation (RPI, September 2016 index ONS)	
Section 50 Licences			500.00	510.00	2.0%	2% Inflation (RPI, September 2016 index ONS)	
Major Materials Licence (per sq metre per month)			21.60	22.03	2.0%	2% Inflation (RPI, September 2016 index ONS)	
Minor Materials Licence (up to 6 sq metres)			97.02	98.96	2.0%	2% Inflation (RPI, September 2016 index ONS)	
Skip Licence (per month)			75.00	76.50	2.0%	2% Inflation (RPI, September 2016 index ONS)	
Table & Chairs	81.50	83.13	2.0%	2% Inflation (RPI, September 2016 index ONS)			

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Environment & Leisure Department - Fees and Charges 2017-18

(Note: All fees shown in the table below are exclusive of VAT except where explicitly shown. Appropriate VAT will be added at the time of invoicing/charging.)

Fee / Charge Description	Income Type - Statutory or Discretionary	Nature - Fixed, Capped or Fully flexible	2016-17 Fee £	2017-18 Fee £	% increase in fees	Fee comparison position against other Local Authorities in 2016/17, Inflation factor used (where from, source etc.) and other comments
Street Furniture Licence (per sqm)			81.50	83.13	2.0%	2% Inflation (RPI, September 2016 index ONS)
Temporary Traffic Orders (standard)			2,001.38	2,450.81	22.5%	To bring fees in line with London average
Temporary Traffic Orders (emergency)			1,281.00	2,378.00	85.6%	To bring fees in line with London average
Highways Enquiries - provision of mapped drawings			31.00	31.62	2.0%	2% Inflation (RPI, September 2016 index ONS)
Highways Enquiries - provision of mapped drawings and response to enquiries			72.60	74.05	2.0%	2% Inflation (RPI, September 2016 index ONS)
Stopping Up orders			4,500.00	4,590.00	2.0%	2% Inflation (RPI, September 2016 index ONS)
Section 278 Agreements						Calculated per development
Section 38 Agreements						Calculated per development
Commutated sums						Calculated per development
Damage to highway by third parties						Calculated per incident
Oversail of the highway licence (per licence)						Recalculated on a per license basis instead of per year.
Section 184 Licenses for temporary crossovers						

Street Markets

EAST STREET MARKET							
12 foot pitches							
Full Week (Tuesday-Sunday) - Monthly fee			£300.00	300.00	0.0%	Markets Fees held at current levels due to ongoing regeneration works.	
Fruit and Veg stalls - Monthly fee			£350.00	350.00	0.0%		
Tuesday – Friday & Sunday - Monthly fee			£275.00	275.00	0.0%		
Fruit and Veg stalls - Monthly fee			£320.00	320.00	0.0%		
Tuesday to Saturday - Monthly fee			£275.00	275.00	0.0%		
Fruit and Veg stalls - Monthly fee			£320.00	320.00	0.0%		
4 Day licence (including weekends) - Monthly fee			£250.00	250.00	0.0%		
Fruit and Veg stalls - Monthly fee	Discretionary	Fully flexible	£290.00	290.00	0.0%		
Saturday and Sunday - Monthly fee			160.00	160.00	0.0%		
Fruit and Veg stalls - Monthly fee			£175.00	175.00	0.0%		
Saturdays only - Monthly fee			£100.00	100.00	0.0%		
Fruit and Veg stalls - Monthly fee			£110.00	110.00	0.0%		
Sundays only - Monthly fee			£80.00	80.00	0.0%		
Fruit and Veg stalls - Monthly fee			£85.00	85.00	0.0%		
3 Day Licence (excluding weekends) - Monthly fee			£160.00	160.00	0.0%		
Fruit and Veg stalls - Monthly fee			£175.00	175.00	0.0%		
Temporary Traders - 12 foot pitch							
Weekdays Tuesday Thursday Friday - Daily fee			£30.00	30.00	0.0%		
Fruit and Veg stalls - Daily fee			£32.00	32.00	0.0%		
Saturdays - Daily fee	Discretionary	Fully flexible	£32.00	32.00	0.0%		
Fruit and Veg stalls - Daily fee			35.00	35.00	0.0%		
Sundays & Wednesdays - Daily fee			£20.00	20.00	0.0%		
Fruit and Veg stalls - Daily fee			£22.00	22.00	0.0%		
East Street Incentives -12 foot pitch							
5 Day Trading (inc weekends) - Monthly fee			£125.00	125.00	0.0%		
Fruit and Veg stalls - Monthly fee			£145.00	145.00	0.0%		
6 Day Trading (inc weekends) - Monthly fee			£150.00	150.00	0.0%		
Fruit and Veg stalls - Monthly fee	Discretionary	Fully flexible	£175.00	175.00	0.0%		

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Environment & Leisure Department - Fees and Charges 2017-18

(Note: All fees shown in the table below are exclusive of VAT except where explicitly shown. Appropriate VAT will be added at the time of invoicing/charging.)

Fee / Charge Description	Income Type - Statutory or Discretionary	Nature - Fixed, Capped or Fully flexible	2016-17 Fee £	2017-18 Fee £	% increase in fees	Fee comparison position against other Local Authorities in 2016/17, Inflation factor used (where from, source etc.,) and other comments
Move up (daily fee)			£20.00	20.00	0.0%	
Additional pitch - Daily fee			£20.00	20.00	0.0%	
Wed & Sun extra pitch (free)						
Street Markets						
Licensed traders - Small Markets			-			
Southwark Park Road - Monthly fee			202.50	202.50	0.0%	
Tower Bridge Road - Monthly fee			202.50	202.50	0.0%	
Peckham Pitches & Markets - Monthly fee			202.50	202.50	0.0%	
Kiosk – Peckham Road - Monthly fee	Discretionary	Fully flexible	265.00	265.00	0.0%	
Westmoreland Rd (Mon – Sat) - Monthly fee			125.00	125.00	0.0%	
Westmoreland Rd (Sun only) - Monthly fee			60.00	60.00	0.0%	
Blackwood Street (Sun only) - Monthly fee			80.00	80.00	0.0%	
Temporary Traders - Small Markets						
Weekdays - Daily fee			£20.00	20.00	0.0%	
Westmoreland Road (All days) - Daily fee			£16.00	16.00	0.0%	
Weekends - Daily fee			£20.00	20.00	0.0%	
Monday – Saturday (full week) - Weekly fee			£75.00	75.00	0.0%	
NORTH CROSS ROAD						
Licensed Traders						
Fridays - Monthly fee			80.00	80.00	0.0%	
Saturdays - Monthly fee			100.00	100.00	0.0%	
Fridays & Saturdays - Monthly fee			140.00	140.00	0.0%	
Mondays – Thursdays - Monthly fee			N/A			
Temporary Traders - NCR						
Mondays to Thursdays – Daily fee			20.00	20.00	0.0%	
Fridays - Daily fee			25.00	25.00	0.0%	
Saturdays - Daily fee			35.00	35.00	0.0%	
Sundays - Daily fee			20.00	20.00	0.0%	
OTHER LOCATIONS - PRIME SITES						
London Bridge Approach						
Licensed Traders - Monthly fee			400.00	400.00	0.0%	
Temporary Traders - Daily fee			35.00	35.00	0.0%	
Vacant Pitches - Monthly fee			Sealed Bids	Sealed Bids		
Elephant & Castle						
Licensed Traders			300.00	300.00	0.0%	
Temporary Traders - Daily fee			35.00	35.00	0.0%	
Vacant Pitches - Monthly fee			Sealed Bids	Sealed Bids		
Private Land						
Bankside						
Vacant Pitches - Monthly fee			Sealed Bids	Sealed Bids		
Temporary traders/special markets - Weekly fee						
Private Markets						
Markets with less than 20 pitches - Daily fee			150.00	150.00	0.0%	
Markets with more than 20 pitches - Daily fee			200.00	200.00	0.0%	

Markets Fees held at current levels due to ongoing regeneration works.

Environment & Leisure Department - Fees and Charges 2017-18

(Note: All fees shown in the table below are exclusive of VAT except where explicitly shown. Appropriate VAT will be added at the time of invoicing/charging.)

Fee / Charge Description	Income Type - Statutory or Discretionary	Nature - Fixed, Capped or Fully flexible	2016-17 Fee £	2017-18 Fee £	% increase in fees	Fee comparison position against other Local Authorities in 2016/17, Inflation factor used (where from, source etc.) and other comments
OTHER CHARGES						
Registration Fee – Temporary trader			35.00	35.00	0.0%	
Registration Fee – Permanent trader			20.00	20.00	0.0%	
Renewal of Licence - Every 2 years (Biennial)			40.00	40.00	0.0%	
Replacement Licence			20.00	20.00	0.0%	
Replacement Pitch Plate			20.00	20.00	0.0%	
Registration of Assistant			20.00	20.00	0.0%	
Variation of Licence			20.00	20.00	0.0%	
Other Variations			20.00	20.00	0.0%	
Next of Kin Transfer			20.00	20.00	0.0%	
Second Arrears Letter			25.00	25.00	0.0%	
Sub Committee Hearing (Panel)			50.00	50.00	0.0%	
Dawes Street Car Park Fees - Daily fees			3.00	3.00	0.0%	
Dawes Street Container Space - Weekly fee			80.00	80.00	0.0%	
Demonstrations/Promotions - Daily fee			100.00	100.00	0.0%	

PEST CONTROL SERVICES

Pest Control Services - Residential Premises	Treatment for rodents (rats and mice)	Discretionary	Fully flexible	80.12	80.12	0.0%	Structure of fees (type of pest and number of visits) vary across boroughs however, fees compare well to the average. Fees held at 2016/17 levels given the current economic climate.		
	Extra charge per room over 4			20.03	20.03	0.0%			
	Treatment for insects (cockroaches, pharaoh ants, ghost ants)			107.79	107.79	0.0%			
	Extra charge per room over 4			26.95	26.95	0.0%			
	Treatment for bed bugs			119.58	119.58	0.0%			
	Extra charge per room over 4			29.89	29.89	0.0%			
	Treatment for wasps			53.65	53.65	0.0%			
	Discounted Rates @ 50%								
	Discounted Treatment for rodents (rats and mice)			40.06	40.06	0.0%			
	Discounted Treatment for insects (cockroaches, pharaoh ants, ghost ants)			53.89	53.89	0.0%			
	Discounted Treatment for bed bugs			59.79	59.79	0.0%			
	Discounted Treatment for wasps			26.83	26.83	0.0%			
	Inspection of premises for infestation all pest types			22.99	22.99	0.0%			
	Discounted inspection of premises for infestation - all pest types			13.20	13.20	0.0%			
Stray Dogs	Collection fee			30.69	30.69	0.0%			
	Extra night			15.35	15.35	0.0%			
	Admin Fee			59.33	59.33	0.0%			

	Pest Type			Hourly Rate			
Pest Control Services - Commercial premises	Rats	Discretionary	Fully flexible	66.23	67.56	2.0%	2% Inflation (RPI, September 2016 index ONS)
	Mice			63.79	65.07	2.0%	
	Wasps			72.33	73.77	2.0%	
	Fleas			52.32	53.36	2.0%	
	Cockroaches			56.01	57.13	2.0%	
	Pharaoh Ants			56.27	57.39	2.0%	

Environment & Leisure Department - Fees and Charges 2017-18

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Fee / Charge Description	Income Type - Statutory or Discretionary	Nature - Fixed, Capped or Fully flexible	2016-17 Fee £	2017-18 Fee £	% increase in fees	Fee comparison position against other Local Authorities in 2016/17, Inflation factor used (where from, source etc.) and other comments
Woodlice / Garden Beetles			87.38	89.13	2.0%	
Bedbugs			104.16	106.24	2.0%	
Moths			POA			
Birds			POA			
Squirrels			POA			
HOUSING ENFORCEMENT (RESIDENTIAL SERVICES)						
Licensing of Houses in Multiple Occupation (HMO)						
Initial Application for 1-10 lettings in a HMO (Charge per letting) for up to 5 years.	Discretionary	Fully flexible	250.00	255.00	2.0%	Proposed inflationary increase of 2% (with figures rounded up to the nearest £1)
Fee for lettings 11 upwards of a HMO			150.00	153.00	2.0%	
License Renewals for 1-10 lettings in a HMO (Charge per letting) for up to 5 years.			150.00	153.00	2.0%	
Fee for lettings 11 upwards of a HMO			70.00	72.00	2.9%	
Section 49 Housing Act 2004						
Charging for Housing Act Notices:						
First notice / order	Statutory	Fully flexible	800.00	na		Fees to be discontinued and restructured as below The appropriate national authority may, by regulations, prescribe the form of a demand for payment of any charge under section 49 of the Housing Act 2004.
Subsequent notices / orders			200.00	na		
Any formal notice or order served under HA 2004 that relates to 4 or more defects contributing to category 1 hazards £1000				1,000.00	n/a (new)	
Any formal notice or order served under HA 2004 that relates to less than 4 defects contributing to category 1 hazards £800				800.00	n/a (new)	
Any formal notice or order served under HA 2004 that relates to 4 or more defects contributing to category 2 hazards £800				800.00	n/a (new)	
Any formal notice or order served under HA 2004 that relates to less than 4 defects contributing to category 1 hazards £600		600.00	n/a (new)			
<i>Note: Where there are category 1 and 2 hazards in the same notice/property the highest appropriate fee will be</i>						
Additional HMO Licensing - New charges following the introduction of the Councils additional HMO licensing scheme						
Initial Application for 1-10 lettings in a HMO (Charge per letting) for up to 5 years	Statutory	Fully flexible	250.00	255.00	2.0%	Proposed inflationary increase of 2% (with figures rounded up to the nearest £1)
Fee for lettings 11 upwards of a HMO			150.00	153.00	2.0%	
License Renewals for 1-10 lettings in a HMO (Charge per letting).			150.00	153.00	2.0%	
Fee for lettings 11 upwards of a HMO			70.00	72.00	2.9%	
Selective Licensing - New charges following the introduction of the Council's selective licensing scheme						
Initial Application for Single Family Dwellings within the selective licensing area for a period up to 5 years	Discretionary	Fully flexible	500	510	2.0%	Proposed inflationary increase of 2% (with figures rounded up to the nearest £1)
Licence Renewals for Single Family Dwellings within the selective licensing area for a period up to 5 years			250	255	2.0%	

Environment & Leisure Department - Fees and Charges 2017-18

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Invoicing instead of online payment - flat fee per invoice (to cover the costs of admin to process the invoice) where application has been made online but applicant cannot pay online.	Discretionary	Fully flexible		50	NEW	Charge to recover the costs of admin to process the invoice where application has been made online but applicant cannot pay online.
Paper applications - flat fee per application, on top of standard application fee, cost covers admin officer setting up a My Southwark account for the landlord, entering the application form onto the online process and invoicing for payments.			150			
Copies of the licensing register						
Sending a full electronic PDF copy of the licensing register Access to the on line register will be free (you will only be able to look up specific properties etc. but the full register will not be printable from there).	Discretionary	Fully flexible		60	NEW	There will be a free online register but marketing companies often want full PDF or paper copies. Charges recover the cost of administration.
Sending a paper copy of the full licensing register As above			120			

TRADING STANDARDS

Penalty charge - Estate Agents redress scheme - Estate Agents (Redress Scheme) (Penalty Charge) Regulations 2008.)	Statutory	Capped	na	Amount up to £1000	NEW	Amount set by regulations
Monetary penalty - Letting Agents and property management work - The Redress Schemes for Lettings Agency Work and Property Management Work (Requirement to Belong to a Scheme etc.) (England) Order 2014	Statutory	Capped	na	Amount up to £5,000	NEW	Amount set by statute. DCLG guidance states the expectation is a £5,000 fine should be considered the norm. A lower fine should only be charged if the enforcement authority is satisfied of extenuating circumstances
Financial penalty - Letting Agents and property management work (display of fees and other information) – Consumer Rights Act 2015			na	Amount up to £5,000	NEW	

LICENSING

Fees are generally either fixed or capped under statute. Where discretion to fix local fees is provided by statute, fees are required to reflect work undertaken in carrying out process. Fees cannot recover cost of enforcement against unlicensed operators from lawful operators. (EU Services Directive, Hemmings V WCC and Guidances). Fees must be subject to annual review.

Gambling ACT 2005						
Regional Casino Premises Licence						
New (Cap set at £15,000)	Statutory	Capped		15,000	15,000	0.0%
Annual Charge (cap set at (£15,000)			15,000	15,000	0.0%	
Variation (£cap set at £7,500)			7,500	7,500	%	
Transfer (Cap set at £6,500)			6,500	6,500	0.0%	
Re-instatement of a licence (Cap set at £6,500)			6,500	6,500	0.0%	
Provisional statement (Cap set at £15,000)			15,000	15,000	0.0%	
Application by a provisional licence holder (Cap set at £8,000)			8,000	8,000	0.0%	
Copy (Cap set at £25)			25	25	0.0%	
Notification (Cap set at £50)			50	50	0.0%	
Large Casino Premises Licence						
New (Cap set at £10,000)			10,000	10,000	0.0%	At permitted maximum
Annual Charge (cap set at (£10,000)			10,000	10,000	0.0%	
Variation (£cap set at £5,000)			5,000	5,000	0.0%	

Environment & Leisure Department - Fees and Charges 2017-18

(Note: All fees shown in the table below are exclusive of VAT except where explicitly shown. Appropriate VAT will be added at the time of invoicing/charging.)

Fee / Charge Description	Income Type - Statutory or Discretionary	Nature - Fixed, Capped or Fully flexible	2016-17 Fee £	2017-18 Fee £	% increase in fees	Fee comparison position against other Local Authorities in 2016/17, Inflation factor used (where from, source etc.) and other comments
Transfer (Cap set at £2,150)	Statutory	Capped	2,150	2,150	0.0%	At permitted maximum
Re-instatement of a licence (Cap set at £2,150)			2,150	2,150	0.0%	
Provisional statement (Cap set at £10,000)			10,000	10,000	0.0%	
Application by a provisional licence holder (Cap set at £5,000)			5,000	5,000	0.0%	
Copy (Cap set at £25)			25	25	0.0%	
Notification (Cap set at £50)			50	50	0.0%	
New Small Casino Premises Licence						
New (Cap set at £8,000)	Statutory	Capped	8,000	8,000	0.0%	At permitted maximum
Annual Charge (cap set at (£5,000)			5,000	5,000	0.0%	
Variation (£cap set at £4,000)			4,000	4,000	0.0%	
Transfer (Cap set at £1,800)			1,800	1,800	0.0%	
Re-instatement of a licence (Cap set at £1,800)			1,800	1,800	0.0%	
Provisional statement (Cap set at £8,000)			8,000	8,000	0.0%	
Application by a provisional licence holder (Cap set at £3,000)			3,000	3,000	0.0%	
Copy (Cap set at £25)			25	25	0.0%	
Notification (Cap set at £50)	50	50	0.0%			
Bingo Premises Licence						
New (Cap set at £3,500)	Statutory	Capped	3,500	3,500	0.0%	At permitted maximum
Annual Charge (cap set at (£1,000)			1,000	1,000	0.0%	
Variation (£cap set at £1,750)			1,750	1,750	0.0%	
Transfer (Cap set at £1,200)			1,200	1,200	0.0%	
Re-instatement of a licence (Cap set at £1,200)			1,200	1,200	0.0%	
Provisional statement (Cap set at £3,500)			3,500	3,500	0.0%	
Application by a provisional licence holder (Cap set at £1,200)			1,200	1,200	0.0%	
Copy (Cap set at £25)			25	25	0.0%	
Notification (Cap set at £50)	50	50	0.0%			
Adult Gaming Centre						
New (Cap set at £2,000)	Statutory	Capped	2,000	2,000	0.0%	At permitted maximum
Annual Charge (cap set at (£1,000)			1,000	1,000	0.0%	
Variation (£cap set at £1,000)			1,000	1,000	0.0%	
Transfer (Cap set at £1,200)			1,200	1,200	0.0%	
Re-instatement of a licence (Cap set at £1,200)			1,200	1,200	0.0%	
Provisional statement (Cap set at £2,000)			2,000	2,000	0.0%	
Application by a provisional licence holder (Cap set at £1,200)			1,200	1,200	0.0%	
Copy (Cap set at £25)			25	25	0.0%	
Notification (Cap set at £50)	50	50	0.0%			
Family Entertainment Centre Premises Licence						
New (Cap set at £2,000)	Statutory	Capped	2,000	2,000	0.0%	At permitted maximum
Annual Charge (cap set at (£750)			750	750	0.0%	
Variation (£cap set at £1,000)			1,000	1,000	0.0%	
Transfer (Cap set at £950)			950	950	0.0%	
Re-instatement of a licence (Cap set at £950)			950	950	0.0%	
Provisional statement (Cap set at £2,000)			2,000	2,000	0.0%	
Application by a provisional licence holder (Cap set at £950)			950	950	0.0%	

Environment & Leisure Department - Fees and Charges 2017-18

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Fee / Charge Description	Income Type - Statutory or Discretionary	Nature - Fixed, Capped or Fully flexible	2016-17 Fee £	2017-18 Fee £	% increase in fees	Fee comparison position against other Local Authorities in 2016/17, Inflation factor used (where from, source etc.) and other comments
Copy (Cap set at £25)			25	25	0.0%	
Notification (Cap set at £50)			50	50	0.0%	
Betting Premises Licence (Track)						
New (Cap set at £2,500)	Statutory	Capped	2,500	2,500	0.0%	At permitted maximum
Annual Charge (cap set at (£1,000)			1,000	1,000	0.0%	
Variation (£cap set at £1,250)			1,250	1,250	0.0%	
Transfer (Cap set at £950)			950	950	0.0%	
Re-instatement of a licence (Cap set at £950)			950	950	0.0%	
Provisional statement (Cap set at £2,500)			2,500	2,500	0.0%	
Application by a provisional licence holder (Cap set at £950)			950	950	0.0%	
Copy (Cap set at £25)			25	25	0.0%	
Notification (Cap set at £50)			50	50	0.0%	
Betting Premises Licence (Non-Track)						
New (Cap set at £3,000)	Statutory	Capped	3,000	3,000	0.0%	At permitted maximum
Annual Charge (cap set at (£600)			600	600	0.0%	
Variation (£cap set at £1,500)			1,500	1,500	0.0%	
Transfer (Cap set at £1,200)			1,200	1,200	0.0%	
Re-instatement of a licence (Cap set at £1,200)			1,200	1,200	0.0%	
Provisional statement (Cap set at £3,000)			3,000	3,000	0.0%	
Application by a provisional licence holder (Cap set at £1,200)			1,200	1,200	0.0%	
Copy (Cap set at £25)			25	25	0.0%	
Notification (Cap set at £50)	50	50	0.0%			
Other						
Copy of a licence (Cap set at £25)	Statutory	Capped	25	25	0.0%	At permitted maximum
Change of Circumstances (Cap set at £50)			50	50	0.0%	
Society Lottery						
First Application	Statutory	Capped	40	40	0.0%	At permitted maximum
Annual Fee			20	20	0.0%	
Gaming Machines in Alcohol Licensed premises						
Notification of 2 or less machines	Statutory	Capped	50	50	0.0%	At permitted maximum
Application for more than 2 machines by Gaming Act 1968 consent holder			100	100	0.0%	
A new application for more than 2 machines			150	150	0.0%	
Transfer			25	25	0.0%	
Annual fee			50	50	0.0%	
Copy of permit			15	15	0.0%	
THE EXPLOSIVES REGULATIONS 2014 which replaces THE MANUFACTURE AND STORAGE OF EXPLOSIVES REGULATIONS 2005 /						
Licence to store explosives where, by virtue of regulation 27 of, and Schedule 5 to, the 2014 Regulations, a minimum separation distance of greater than 0 metres is prescribed						
One year's duration	Statutory	Fixed	185	185	0.0%	At permitted maximum
Two year's duration			243	243	0.0%	
Three year's duration			304	304	0.0%	
Four year's duration			374	374	0.0%	
Five year's duration			423	423	0.0%	
Licence to store explosives where no minimum separation distance or a 0 metres minimum separation distance is prescribed						

Environment & Leisure Department - Fees and Charges 2017-18

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Fee / Charge Description	Income Type - Statutory or Discretionary	Nature - Fixed, Capped or Fully flexible	2016-17 Fee £	2017-18 Fee £	% increase in fees	Fee comparison position against other Local Authorities in 2016/17, Inflation factor used (where from, source etc.) and other comments
One year's duration	Statutory	Fixed	109	109	0.0%	At permitted maximum
Two year's duration			141	141	0.0%	
Three year's duration			173	173	0.0%	
Four year's duration			206	206	0.0%	
Five year's duration			238	238	0.0%	
Renewal of licence to store explosives where, by virtue of regulation 27 of, and Schedule 5 to, the 2014 Regulations, a minimum separation distance of greater than 0 metres is prescribed						
One year's duration	Statutory	Fixed	86	86	0.0%	At permitted maximum
Two year's duration			147	147	0.0%	
Three year's duration			206	206	0.0%	
Four year's duration			266	266	0.0%	
Five year's duration			326	326	0.0%	
Renewal of licence to store explosives where no minimum separation distance or a 0 metres minimum separation distance is prescribed						
One year's duration	Statutory	Fixed	54	54	0.0%	At permitted maximum
Two year's duration			86	86	0.0%	
Three year's duration			120	120	0.0%	
Four year's duration			152	152	0.0%	
Five year's duration			185	185	0.0%	
Varying a licence						
Varying name of licensee or address of site	Statutory	Fixed	35	35	0.0%	At permitted maximum
Any other kind of variation - The reasonable cost to the licensing authority of having the work carried out						
Transfer of licence			35	35	0.0%	
Replacement of licence			35	35	0.0%	
Fireworks Act 2004						
Application to sell outside a permitted period	Statutory	Fixed	500	500	0.0%	At permitted maximum
LONDON LOCAL AUTHORITIES ACT 1991 (Cap established by case law)						
Note: Fees reviewed in light of EU Services Directive & Hemmings V WCC judgement						
Full special treatments licence (multiple categories / operators)	Statutory	Capped	406	406	0.0%	
Renewal full special treatments licence (multiple categories / operators)			406	406	0.0%	
Restricted licence (one category / one or two operatives)			218	218	0.0%	
Renewal restricted licence (one category / one or two operatives)			218	218	0.0%	
Transfer			134	134	0.0%	
Variation - additional category of treatments			107	107	0.0%	
Variation - additional operator			27	27	0.0%	
Copy Licence			11	11	0.0%	
Scrap Metal Dealers Act 2013						
Site Licence						
Grant	Statutory	Capped	683	683	0.0%	New fees established in the course of 2014-15 for 3 years - to
Renewal			418	418	0.0%	
Variation			239	239	0.0%	
Collectors Licence						
Grant			399	399	0.0%	

Environment & Leisure Department - Fees and Charges 2017-18

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Fee / Charge Description	Income Type - Statutory or Discretionary	Nature - Fixed, Capped or Fully flexible	2016-17 Fee £	2017-18 Fee £	% increase in fees	Fee comparison position against other Local Authorities in 2016/17, Inflation factor used (where from, source etc.) and other comments
Renewal	Statutory	Capped	259	259	0.0%	be reviewed in 2017 for 2018-19
Variation			239	239	0.0%	
Other fees						
Replacement licence (laminated)			13	13	0.0%	
Replacement licence (ID card)			36	36	0.0%	
GLC (GENERAL POWERS) ACT 1984 - PART VI (Cap established by case law)						
Competitive bidding licence	Statutory	Capped	670	670	0.0%	
Animal Welfare Licences						
Animal boarding licence under the Animal Boarding Establishments Act 1963 - 1 Year	Statutory	Capped	417	417	0.0%	
Breeding establishment for dogs and cats - 1 Year			265	265	0.0%	
Dangerous wild animals licence under the Dangerous Wild Animals Act 1976 - 1 Year			343	343	0.0%	
Performing animals registration under the Performing Animals Regulations 1925 - 1 Year			54	54	0.0%	
Performing animals certificate under the Performing Animals Regulations 1925 - 1 Year			23	23	0.0%	
Pet shop licence under the Pet Animals Act 1951 - 1 Year			427	427	0.0%	
Riding establishments licence under the Riding Establishments Act 1964 - 1 Year			650	650	0.0%	
Copy Licence			na	11		
LONDON LOCAL GOVERNMENT (MISCELLANEOUS PROVISIONS) ACT 1982 (Cap established by case law)						
Initial application for sex establishment licence	Statutory	Capped	8,413	8,413	0.0%	
Additional compliance costs			597	597	0.0%	
Variation			7,799	7,799	0.0%	
Renewal			7,799	7,799	0.0%	
Marriages and Civil Partnerships (approved Premises) Regulations 2005 (Cap established by case law)						
Grant	Statutory	Capped	505	975	93.1%	To bring in line with inner London average
Renewal (every three years)			505	650	28.7%	
Change of name			12	12	0.0%	
Copy of Licence			11	12	9.1%	
Licensing Act 2003						
Fee levels are currently fixed under the Licensing Act 2003. These have been under Government review but the Home Office has announced this year that fees will not be increased in the foreseeable future.						
Premises Licence / Club Premises Certificate						
Property rateable value £0 - £4,300						
Premises Licences						
New application & variation	Statutory	Fixed	100	100	0.0%	At permitted maximum
Annual Charge			70	70	0.0%	
Property rateable value £4,300 - £33,000						
Premises Licences						
New application & variation	Statutory	Fixed	190	190	0.0%	At permitted maximum

Environment & Leisure Department - Fees and Charges 2017-18

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Fee / Charge Description	Income Type - Statutory or Discretionary	Nature - Fixed, Capped or Fully flexible	2016-17 Fee £	2017-18 Fee £	% increase in fees	Fee comparison position against other Local Authorities in 2016/17, Inflation factor used (where from, source etc.) and other comments
Annual charge	Statutory	Fixed	180	180	0.0%	At permitted maximum
Property rateable value £33,001 - £87,000						
Premises Licences						
New application & variation	Statutory	Fixed	315	315	0.0%	At permitted maximum
Annual charge			295	295	0.0%	
Property rateable value £87,001 - £125,000						
Premises Licences						
New application & variation	Statutory	Fixed	450	450	0.0%	At permitted maximum
Multiplier applied for venues serving primarily alcohol (X2)			900	900	0.0%	
Annual charge			320	320	0.0%	
Property rateable value £125,000+						
Premises Licences						
New application & variation	Statutory	Fixed	635	635	0.0%	At permitted maximum
Multiplier applied for venues serving primarily alcohol (X3)			1,905	1,905	0.0%	
Annual charge			350	350	0.0%	
Licensing Act 2003 - Other						
Grant or renewal of a personal licence	Statutory	Fixed	37	37	0.0%	At permitted maximum
Temporary event notice			21	21	0.0%	
Theft ,loss, etc. of premises licence or summary			11	11	0.0%	
Provisional Licence			315	315	0.0%	
Notification of change of name			11	11	0.0%	
Application to transfer premises licence			23	23	0.0%	
Application to vary premises licence to specify DPS			11	11	0.0%	
Theft ,loss, etc. of certificate or summary			11	11	0.0%	
Theft ,loss, etc. of temporary event notice			11	11	0.0%	
Theft ,loss, etc. of personal licence			11	11	0.0%	
Duty to notify of name change or address			11	11	0.0%	
Notification of interest in property			50	50	0.0%	
Review premises club licence or club premises certificate			0	0		
Local Authority Pollution Prevention & Control Regulations 2000 (LAPPC)						
Application Fees:						
Standard process (includes solvent emission activities)	Statutory	Fixed	1,579	1,579	0.0%	At permitted maximum
Additional fee for operating without a permit			1,137	1,137	0.0%	
PVRI, SWOBs and Dry Cleaners			148	148	0.0%	
PVR I & II combined			246	246	0.0%	
Vehicle refinishers (VRs) (and other Reduced Fee Activities)			346	346	0.0%	
Reduced fee activities: Additional fee for operating without a permit			68	68	0.0%	
Mobile plant (not using simplified permits)			1,579	1,579	0.0%	
for the third to seventh applications			943	943	0.0%	
for the eighth and subsequent applications			477	477	0.0%	
<i>Where an application for any of the above is for a combined Part B and waste application, add an extra £297 to the above amounts</i>						
Annual LAPPC Subsistence Charges:						

Environment & Leisure Department - Fees and Charges 2017-18

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Standard process low	Statutory	Capped	739 (+99)*	739 (+99)*		
Standard process medium			1111 (+149)*	1111 (+149)*		
Standard process high			1672 (+198)	1672 (+198)		
Petrol Vapour Recovery stage 1 (PVR I), Small Waste Oil Burners (SWOBs) and Dry Cleaners - Low			76	76	0.0%	
PVR 1, SWOBs and Dry Cleaners - Medium			151	151	0.0%	
PVR1, SWOBs and Dry Cleaners - High			227	227	0.0%	
PVR 1 & 2 combined - Low			108	108	0.0%	
PVR 1 & 2 combined - Medium			216	216	0.0%	
PVR 1 & 2 combined - High			326	326	0.0%	
Vehicle refinishers and other Reduced Fees - Low			218	218	0.0%	
Vehicle refinishers and other Reduced Fees - Medium			349	349	0.0%	
Vehicle refinishers and other Reduced Fees - High			524	524	0.0%	
Mobile plant, for first and second permits - Low			618	618	0.0%	
Mobile plant, for first and second permits - Medium			989	989	0.0%	
Mobile plant, for first and second permits - High			1,484	1,484	0.0%	
for the third to seventh authorisations - Low			368	368	0.0%	
for the third to seventh authorisations - Medium			590	590	0.0%	
for the third to seventh authorisations - high			884	884	0.0%	
eighth and subsequent authorisations - Low			189	189	0.0%	
eighth and subsequent authorisations - Medium			302	302	0.0%	
eighth and subsequent authorisations - High	453	453	0.0%			
Late Payment Fee	50	50	0.0%			
<i>* - the additional amounts in brackets must be charged where a permit is for a combined part B and waste installation</i>						
NOTE: -where a Part B installation is subject to reporting under the E-PRTR Regulation, add an extra £99 to the above amounts						
Transfer and Surrender						
Standard process transfer	Statutory	Capped	162	162	0.0%	
Standard process partial transfer			476	476	0.0%	
New operator ar low risk reduced fee activity			75	75	0.0%	
Surrender: all Part B activities			0	0		
Reduced fee activities: Transfer			0	0		
Reduced fee activities: partial transfer			45	45	0.0%	
Temporary transfer for mobiles						
First transfer	Statutory	Capped	51	51	0.0%	
Repeat transfer			10	10	0.0%	
Repeat following enforcement or warning			51	51	0.0%	
Substantial changes S10 and S11						
Standard Process	Statutory	Capped	1,005	1,005	0.0%	Fees Set by DEFRA
Standard Process where the substantial change results in a new PPC activity			1,579	1,579	0.0%	
Reduced fee activities			98	98	0.0%	
Note: Reduced fee activities are Service stations, Vehicle Refinishers, Dry cleaners and small Oil burners under 0.4MW						

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Local Authority Pollution Prevention & Control Regulations 2000							
Mobile plant charges - 1 - 2 authorisation							
Application fee	Statutory	Capped	1,579	1,579	0.0%		
subsistence fee - Low			618	618	0.0%		
Subsistence fee - Medium			989	989	0.0%		
Subsistence fee - High			1,484	1,484	0.0%		
Mobile plant charges - 3 - 7 authorisation							
Application fee	Statutory	Capped	943	943	0.0%		
subsistence fee - Low			368	368	0.0%		
Subsistence fee - Medium			590	590	0.0%		
Subsistence fee - High			884	884	0.0%		
Mobile plant charges - 8 or more authorisation							
Application fee	Statutory	Capped	477	477	0.0%		
subsistence fee - Low			189	189	0.0%		
Subsistence fee - Medium			302	302	0.0%		
Subsistence fee - High			453	453	0.0%		
Local Authority Integrated Pollution & Prevention Control (IPPC)							
Application	Statutory	Capped	3,218	3,218	0.0%		
Additional fee for operating without a permit			1,137	1,137	0.0%		
Annual subsistence - Low			1,384	1,384	0.0%		
Annual subsistence - Medium			1,541	1,541	0.0%		
Annual subsistence - High			2,233	2,233	0.0%		
Late payment fee			50	50	0.0%		
Substantial Variation			1,309	1,309	0.0%		
Transfer			225	225	0.0%		
Partial Transfer			668	668	0.0%		
Surrender			668	668	0.0%		
Water Resources Act 1991							
Discharge to controlled waters - Band A	Statutory	Fixed	2,270	2,270	0.0%		
Discharge to controlled waters - Band B			760	760	0.0%		
Discharge to controlled waters - Band C			222	222	0.0%		
Discharge to controlled waters - Band D			66	66	0.0%		
The Private Water Supplier Regulations 2009							
Risk Assessment			£43/hr X time typical £105	£43/hr X time typical £105		Maximum charge £500	
Sampling			Admin charge £70 plus Laboratory cost	Admin charge £70 plus Laboratory cost			
Investigation			Hourly rate £43 x time plus any analysis cost	Hourly rate £43 x time plus any analysis cost			

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Authorisation			Capped	Hourly rate £43 x time plus any analysis cost	Hourly rate £43 x time plus any analysis cost		
Regulation 10 (Domestic Supplies)				25	25	0.0%	Maximum £25
Check Monitoring (Commercial supplies)				Hourly rate £43 x time plus any analysis cost	Hourly rate £43 x time plus any analysis cost		Maximum charge £100
Audit Monitoring (Commercial Supplies)				Hourly rate £43 x time plus any analysis cost	Hourly rate £43 x time plus any analysis cost		Maximum charge £500
Various public registers							
Land Use Enquiry				48	na		Discontinued and restructured below
Land Use Enquiry - Residential premises					150	NEW	Charge redesigned to cover costs of reviewing and responding to applications. Commercial plots have more
Land Use Enquiry - Commercial premises					250	NEW	
CCTV							
Police request for information to support a prosecution		Discretionary	Fully flexible	0	0		
CCTV Subject Access Request - Data Protection Act		Discretionary	Fully flexible	10	10	0.0%	
Information to support an insurance claim:							
1 Camera footage		Discretionary	Fully flexible	80	80	0.0%	
2 Cameras footage				90	90	0.0%	
3 + Cameras footage				100	100	0.0%	
Highways Enforcement							
Fixed Penalty Notices (FPN's)							Fees are either set by the Government or agreed with the London Councils
Regulation 2 of the Unauthorised Deposit of Waste (Fixed Penalties) Regulations 2016 at £400 per penalty notice for fly tipping to be paid within 14 days (Charge reduced to £250 if paid within 10 days of issue)		Discretionary	Capped		400	n/a (new)	The fixed penalty payable in pursuance of a notice under this section- (a)is an amount not less than £150 and not more than £400.
Depositing Litter - S87/88 Environmental Protection Act 1990 (Capped at £80) Penalty Set by L B Southwark. (Charge = £60 if paid within 10 days)				80	80	0.0%	
Failure to comply with a street litter notice - s94/94A Environmental Protection Act 1990 (Capped at £110) Penalty set by L B Southwark				110	110	0.0%	
Failure to comply with a litter clearance notice - s92C/94A Environmental Protection Act 1990 (Capped at £110) Penalty set by L B Southwark				110	110	0.0%	

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Failure to produce waste transfer documents - s34/34A Environmental Protection Act 1990 (Capped at £300) Penalty set by CNEA 2005	Discretionary	Capped	300	300	0.0%	
Failure to produce authority to transport waste - s5/5B control of Pollution Amendment Act 1989 (Capped at £300) Penalty set by CNEA 2005			300	300	0.0%	
Unauthorised distribution of free printed matter - s3A Environmental Protection Act 1990 (Capped at £80) Penalty set by L B Southwark			80	80	0.0%	
Failure to comply with a waste receptacles notice - s46/47/47ZA/47ZB Environmental Protection Act 1990 (Capped at £110) Penalty set by L B Southwark			110	110	0.0%	
Abandoned vehicles	Discretionary	Fully flexible	100	100	0.0%	
Repairing vehicles on a road - s4/6 Clean Neighbourhoods and Environment Act 2005 (Capped at £110) Penalty set by L B Southwark	Discretionary	Capped	110	110	0.0%	
Unauthorised marks on the highway (graffiti) - s132 Highways Act 1980 / s43 Antisocial Behaviour Act 2003 (Capped at £80) Penalty set by L B Southwark			80	80	0.0%	
Destroying or damaging property (graffiti and flyposting) - s1 Criminal Damage Act 1971 / s43 Antisocial Behaviour Act 2003 (Capped at £80) Penalty set by L B Southwark (Charge = £50 if paid within 10 days)			80	80	0.0%	
Unauthorised display of advertisements (flyposting) - the individual affixing the advertisement - s224 Town and county Planning Act 1990 / Antisocial Behaviour Act 2003 (Capped at £80) Penalty set by L B Southwark			80	80	0.0%	
Smoking in a smoke free place - Health Act 2006 (Capped at £50) Penalty set by Health act 2006			50	50	0.0%	
Failure to display required no-smoking signs - Health Act 2006 (Capped at £200) Penalty set by Health Act 2006			200	200	0.0%	
Contravention or failure to comply with requirement or prohibition imposed by abatement notice - residential - s79/80 Environmental Protection Act 1990 (Capped at £100) Penalty set by ALG			100	100	0.0%	
Contravention or failure to comply with requirement or prohibition imposed by abatement notice - industrial / trade / business - s79/80 Environmental Protection Act 1990 (Capped at £400) Penalty set by ALG			400	400	0.0%	
Displaying advertisement in contravention of regulations - s224 Town and Country Planning Act 1990 (Capped at £100) Penalty set by ALG	100	100	0.0%			

Environment & Leisure Department - Fees and Charges 2017-18

(Note: All fees shown in the table below are exclusive of VAT except where explicitly shown. Appropriate VAT will be added at the time of invoicing/charging.)

Fee / Charge Description	Income Type - Statutory or Discretionary	Nature - Fixed, Capped or Fully flexible	2016-17 Fee £	2017-18 Fee £	% increase in fees	Fee comparison position against other Local Authorities in 2016/17, Inflation factor used (where from, source etc.) and other comments
Contravention of condition of street trading license or temporary license - s34 London Local Authorities Act 1990 (LLA 1990) (Capped at £100) Penalty set by ALG			100	100	0.0%	
Making false statement in connection with application for street trading license or temporary license - s34 London Local Authorities Act 1990 (LLA 1990) (Capped at £125) Penalty set by ALG			125	125	0.0%	
Resisting or obstructing authorised officer - s34 London Local Authorities 1990 (LLA 1990) (Capped at £250) Penalty set by ALG			250	250	0.0%	
Failure to produce street trading license on demand - s34 London Local Authorities Act 1990 (LLA 1990) (Capped at £100) Penalty set by ALG			100	100	0.0%	
Unlicensed street trading - s38 London Local Authorities Act 1990 (LLA 1990) (Capped at £150) Penalty set by ALG			150	150	0.0%	
Dog fouling - Dogs (The Clean Neighbourhoods & Environment Act 2005)			80	80	0.0%	The amount of a fixed penalty, under section 59, is the amount specified by the authority which made the order. There is a cap of £80.
Cycling on a footpath - S54 Road Traffic Offenders Act 1988	Statutory	Capped	50	50	0.0%	Statutory in accordance with Section 72 of the Highway Act 1835 (amended by Section 85 (1) of the Local Government Act).

Parks Pitch Bookings and BMX Fees and Charges

NON-VARIABLE FEES - VAT WILL NOT BE CHARGED FOR BLOCK BOOKINGS OF 10 OR MORE

Venue	Activity					
All the fees shown below are at Block Booking Rate (10 or more)						
All Sites: Burgess, Belair, Southwark (Artificial strip only)	Cricket - Senior - Half Day (9am-2pm or 2pm-7pm)	Discretionary	Fully flexible	58.00	59.50	2.6%
All Sites: Burgess, Belair, Southwark (Artificial strip only)	Cricket - Junior - Half Day (9am-2pm or 2pm-7pm)			38.00	39.00	2.6%
All Sites	Football Pitch - Senior (including Non-Southwark Managed School) - 90 mins			70.00	71.50	2.1%
All Sites	Senior Football Pitch Discount - No Changing Room - 90 mins			55.00	56.00	1.8%
All Sites	Football Pitch - Junior (including Non-Southwark Managed School) - 60 mins			36.00	37.00	2.8%
All Sites	Junior Football Pitch Discount - No Changing Room - 60 mins			30.00	30.50	1.7%
All Sites	Football Pitch - Senior Southwark Managed School - 90 mins			28.00	28.50	1.8%
All Sites	Football Pitch - Junior Southwark Managed School - 60 mins			15.00	15.50	3.3%
All Sites	Football Pitch - Small Sided (including Non-Southwark Managed School) - 60 mins			26.00	26.50	1.9%
All Sites	Football Pitch Small-Sided Discount - No Changing Room - 60 mins			15.00	15.50	3.3%

Environment & Leisure Department - Fees and Charges 2017-18

(Note: All fees shown in the table below are exclusive of VAT except where explicitly shown. Appropriate VAT will be added at the time of invoicing/charging.)

Fee / Charge Description		Income Type - Statutory or Discretionary	Nature - Fixed, Capped or Fully flexible	2016-17 Fee £	2017-18 Fee £	% increase in fees	Fee comparison position against other Local Authorities in 2016/17, Inflation factor used (where from, source etc.) and other comments
All Sites	Football Pitch - Small Sided Southwark Managed School - 60 mins	Discretionary	Fully flexible	10.00	10.50	5.0%	Fees set by reference to prices charged for similar goods and services provided by comparable boroughs
Peckham Rye Common	Gaelic Football / Aussie Rules - 90 mins			70.00	71.50	2.1%	
Burgess Park Community Sports Centre	Rugby - Junior - 60 mins			36.00	37.00	2.8%	
Burgess Park Community Sports Centre	Rugby - Senior Peak - 90 mins			70.00	71.50	2.1%	
Burgess Park Community Sports Centre	Rugby - Senior Off-Peak - 90 mins			55.00	56.00	1.8%	
All Sites	Touch Rugby (Not on existing pitches) - 60 mins			26.00	26.50	1.9%	
Burgess Park Community Sports Centre	3g Astro turf - Full Pitch - 60 mins			135.00	137.00	1.5%	
Burgess Park Community Sports Centre	3g Astro turf - Third of pitch - 60 mins			67.00	68.50	2.2%	
Burgess Park Community Sports Centre	3g Astro turf - Full Pitch - Community Rate - 60 mins			72.00	73.50	2.1%	
Burgess Park Community Sports Centre	3g Astro turf - Third of Pitch - Community Rate - 60 mins			28.00	28.50	1.8%	
Burgess Park Community Sports Centre	3g Astro turf Southwark Schools - Full Pitch - 60 mins - Southwark Schools non vatable			33.00	34.00	3.0%	
Burgess Park Community Sports Centre	3g Astro turf Southwark Schools - Third of Pitch - 60 mins - Southwark Schools non vatable			18.00	18.50	2.8%	
Tabard Gardens	Astro turf 7 a Side - Full Pitch- Peak - 60 mins - Peak hours weekday's 4pm-9pm			Discretionary	Fully flexible	74.00	
Tabard Gardens	Astro turf 7 a Side - Half Pitch - Peak - 60 mins - Peak hours weekday's 4pm-9pm	37.00	54.00			45.9%	
Tabard Gardens	Astro turf 7 a Side - Full Pitch- Off-Peak - 60 mins - Off Peak hours 9am -4pm	32.00	36.00			12.5%	
Tabard Gardens	Astro turf 7 a Side - Half Pitch- Off- Peak - 60 mins - Off Peak hours 9am -4pm	16.00	27.00			68.8%	
Tabard Gardens	Astro turf 7 a Side - Full Pitch - 60 mins Southwark managed Schools - non vatable	32.00	32.50			1.6%	
Tabard Gardens	Astro turf 7 a Side - Half Pitch- 60 mins Southwark managed Schools - non vatable	16.00	16.30			1.9%	
Belair Park, Dulwich Park, Peckham Rye Park	Changing Room Hire - Training and Away Fixtures Flat Fee - Minimum Charge	Discretionary	Fully flexible	44.00	45.00	2.3%	
Belair Park, Dulwich Park, Peckham Rye Park	Changing Room Hire - Late Locking Fee - Per Hour			16.00	16.50	3.1%	
BMX Track	Book and ride peak - up to 30 riders - 60 mins			120.00	124.00	3.3%	
BMX Track	Book and ride off-peak - up to 30 riders - 60 mins			75.00	76.00	1.3%	
BMX Track	Club - No charge for first 700 hours per annum. £25/hr for any additional use.			20.83	21.25	2.0%	
Dulwich Park and Belair Park	Francis Peek Centre/Belair Recreation Hall Hire - off - peak - Weekdays 9am - 5pm (Hourly charge) 60 mins			28.50	29.00	1.8%	

Environment & Leisure Department - Fees and Charges 2017-18

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Fee / Charge Description		Income Type - Statutory or Discretionary	Nature - Fixed, Capped or Fully flexible	2016-17 Fee £	2017-18 Fee £	% increase in fees	Fee comparison position against other Local Authorities in 2016/17, Inflation factor used (where from, source etc.) and other comments
Dulwich Park and Belair Park	Francis Peek Centre/Belair Recreation Hall Hire - peak - Evenings and Weekends until Park Closing (Hourly charge) - 60 mins			57.00	58.00	1.8%	
Burgess Park Community Sports Centre	Room Hire - Weekdays 9am - 5pm (Hourly charge) - 60 mins			15.00	15.50	3.3%	
Burgess Park Community Sports Centre	Room Hire - Evenings and Weekends until 10pm (Hourly charge) - 60 mins			30.00	31.00	3.3%	
Venue	Activity						
VARIABLE FEES (Fees shown below are inclusive of 20% VAT)							
All Sites: Burgess, Belair, Southwark (Artificial strip only)	Cricket - Senior - Half Day (9am-2pm or 2pm-7pm)			69.60	71.40	2.6%	
All Sites: Burgess, Belair, Southwark (Artificial strip only)	Cricket - Junior - Half Day (9am-2pm or 2pm-7pm)			45.60	46.80	2.6%	
All Sites	Football Pitch - Senior (including Non-Southwark Managed School) - 90 mins			84.00	85.80	2.1%	
All Sites	Senior Football Pitch Discount - No Changing Room - 90 mins			66.00	67.20	1.8%	
All Sites	Football Pitch - Junior (including Non-Southwark Managed School) - 60 mins			43.20	44.40	2.8%	
All Sites	Junior Football Pitch Discount - No Changing Room - 60 mins			36.00	36.60	1.7%	
All Sites	Football Pitch - Small Sided (including Non-Southwark Managed School) - 60 mins			31.20	31.80	1.9%	
All Sites	Football Pitch Small-Sided Discount - No Changing Room - 60 mins			18.00	18.60	3.3%	
Peckham Rye Common	Gaelic Football / Aussie Rules - 90 mins	Discretionary	Fully flexible	84.00	85.80	2.1%	In line with ILA - Increased by RPI plus rounding.
Burgess Park Community Sports Centre	Rugby - Junior - 60 mins			43.20	44.40	2.8%	
Burgess Park Community Sports Centre	Rugby - Senior Peak - 90 mins			84.00	85.80	2.1%	
Burgess Park Community Sports Centre	Rugby - Senior Off-Peak - 90 mins			66.00	67.20	1.8%	
All Sites	Touch Rugby (Not on existing pitches) - 60 mins			31.20	31.80	1.9%	
Burgess Park Community Sports Centre	3g Astro turf - Full Pitch - 60 mins			162.00	164.40	1.5%	
Burgess Park Community Sports Centre	3g Astro turf - Third of pitch - 60 mins			80.40	82.20	2.2%	
Burgess Park Community Sports Centre	3g Astro turf - Full Pitch - Community Rate- 60 mins			86.40	88.20	2.1%	
Burgess Park Community Sports Centre	3g Astro turf - Third of Pitch - Community Rate- 60 mins			33.60	34.20	1.8%	
Tabard Gardens	Astroturf 7 a Side - Full Pitch- Peak - 60 mins - Peak hours weekday's 4pm-9pm			88.80	99.60	12.2%	

Environment & Leisure Department - Fees and Charges 2017-18

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Fee / Charge Description		Income Type - Statutory or Discretionary	Nature - Fixed, Capped or Fully flexible	2016-17 Fee £	2017-18 Fee £	% increase in fees	Fee comparison position against other Local Authorities in 2016/17, Inflation factor used (where from, source etc.) and other comments
Tabard Gardens	Astroturf 7 a Side - Half Pitch - Peak - 60 mins - Peak hours weekday's 4pm-9pm	Discretionary	Fully flexible	44.40	64.80	45.9%	New fee in line with ILA
Tabard Gardens	Astroturf 7 a Side - Full Pitch- Off-Peak - 60 mins - Off Peak hours weekday's 9am -4pm			38.40	43.20	12.5%	
Tabard Gardens	Astroturf 7 a Side - Half Pitch- Off- Peak - 60 mins - Off Peak hours weekday's 9am -4pm			19.20	32.40	68.8%	
Belair Park, Dulwich Park, Peckham Rye Park	Changing Room Hire - Training and Away Fixtures Flat Fee - Minimum Charge	Discretionary	Fully flexible	52.80	54.00	2.3%	In line with ILA - Increased by RPI plus rounding.
Belair Park, Dulwich Park, Peckham Rye Park	Changing Room Hire - Late Locking Fee - Per Hour			19.20	19.80	3.1%	
BMX Track	Coaching sessions (fee per person) - 60 mins			3.60	4.00	11.0%	
BMX Track	Book and ride peak - up to 30 riders - 60 mins			144.00	149.00	3.5%	
BMX Track	Book and ride off-peak - up to 30 riders - 60 mins			90.00	92.00	2.2%	
BMX Track	Holiday Clubs (fee per person) 10am - 3pm - 5 hours			12.00	15.00	25.0%	
BMX Track	Club - No charge for first 700 hours per annum. £25/hr for any additional use.			25.00	25.50	2.0%	
BMX Events	Car parking- per vehicle - Daily			5.00	5.10	2.0%	
BMX Events	Event practice sessions-per rider - Daily			5.00	5.10	2.0%	
BMX Events	Trade pitch (non catering) 6mx3m gazebo plus 1 vehicle - Daily			25.00	25.50	2.0%	
BMX Events	Team Area- Track side - 6m x 3m - Event duration			60.00	61.20	2.0%	
BMX Events	Team Area- Track side - 3m x 3m - Event duration			30.00	30.60	2.0%	
BMX Events	Team Area- Non Track side - 6m x 3m - Event duration			50.00	51.00	2.0%	
BMX Events	Team Area- Non Track side - 3m x 3m - Event duration			25.00	25.50	2.0%	
BMX Events	Club Area - 6m x 3m - Event duration			25.00	25.50	2.0%	
BMX Events	Club Area - 3m x 3m - Event duration			15.00	15.30	2.0%	
Burgess Park Lake	Fishing Day Ticket Per Rod			4.00	4.20	5.0%	
Burgess Park Lake	Fishing Day Ticket Concession Per Rod			1.50	1.60	6.5%	
Dulwich Park and Belair Park	Francis Peek Centre/Belair Recreation Hall Hire - off - peak - Weekdays 9am - 5pm (Hourly charge) 60 mins			34.20	34.80	1.8%	
Dulwich Park and Belair Park	Francis Peek Centre/Belair Recreation Hall Hire - peak - Evenings and Weekends until Park Closing (Hourly charge) - 60 mins			68.40	69.60	1.8%	
Burgess Park Football Centre	Burgess Park Football Centre Room Hire - Weekdays 9am - 5pm (Hourly charge) - 60 mins	18.00	18.60	3.3%			
Burgess Park Football Centre	Burgess Park Football Centre Room Hire - Evenings and Weekends until 10pm (Hourly charge) - 60 mins	36.00	37.20	3.3%			
All Sites	Annual Group Exercise Licence (6-20Clients) - (1 - 3 Sessions Per Week)	680.00	693.60	2.0%			
	Monthly Group Exercise Licence (6-20Clients) - (1 - 3 Sessions Per Week)	68.00	69.36	2.0%			
All Sites	Annual Group Exercise Licence (6 -20 Clients) - (4-7 Sessions Per Week)	800.00	816.00	2.0%			
	Monthly Group Exercise Licence (6-20Clients) - (4-7 Sessions Per Week)	80.00	81.60	2.0%			

Environment & Leisure Department - Fees and Charges 2017-18

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Venue	Activity						
All Sites	Annual Group Exercise Licence (21 -40 Clients) - (1 - 3 Sessions Per Week)			1,500.00	1,530.00	2.0%	
VARIABLE FEES (Fees shown below are inclusive of 20% VAT)							
	Monthly Group Exercise Licence (21 -40 Clients) - (1 - 3 Sessions Per Week)			150.00	153.00	2.0%	
	Annual Group Exercise Licence (41 -60 Clients) - (1 - 3 Sessions Per Week)			3,000.00	3,060.00	2.0%	
	Monthly Group Exercise Licence (41 -60 Clients) - (1 - 3 Sessions Per Week)			300.00	306.00	2.0%	
All Sites	Annual Group Exercise Licence (21 -40 Clients) - (4-7 Sessions Per Week)			3,000.00	3,060.00	2.0%	
	Monthly Group Exercise Licence (21 -40 Clients) - (4-7 Sessions Per Week)			300.00	306.00	2.0%	
	Annual Group Exercise Licence (41 -60 Clients) - (4-7 Sessions Per Week)			4,500.00	4,590.00	2.0%	
	Monthly Group Exercise Licence (41 -60 Clients) - (4-7 Sessions Per Week)			450.00	459.00	2.0%	
All Sites	Annual Personal Trainers Licence (5 or less Clients) - (1 - 3 Sessions Per Week)			280.00	285.60	2.0%	
	Monthly Personal Trainers Licence (5 or less Clients) - (1 - 3 Sessions Per Week)			28.00	28.56	2.0%	
	Annual Personal Trainers Licence (5 or less Clients) - (4-7 Sessions Per Week)			480.00	489.60	2.0%	
All Sites	Monthly Personal Trainers Licence (5 or less Clients) - (4-7 Sessions Per Week)			48.00	48.96	2.0%	
SOUTH DOCK MARINA							
Mooring Fees per meter (Figures Ex-VAT)	Leisure Current - Annual			341.77	341.77	0.0%	Comparative with other local marinas. No increase. Fees fixed until 2019
	Leisure Current - Six Monthly			179.43	179.43	0.0%	
	Leisure Current - Quarterly			93.99	93.99	0.0%	
	Leisure Current - Monthly	Discretionary	Fully flexible	32.76	32.76	0.0%	
	Residential Current - Annual			402.19	402.19	0.0%	
	Residential Current - Six Monthly			211.10	211.10	0.0%	
	Residential Current - Quarterly			110.57	110.57	0.0%	
	Residential Current - Monthly			38.55	38.55	0.0%	
	Visitor day rate. Per metre per day. Min 8m	Discretionary	Fully flexible	3.00	3.60	20.0%	
	Visitor Week rate. Per metre per week. Min 8m			19.00	22.80	20.0%	Revised visitor charge. Increased to maximise revenue
Car Park Fees (Figures Ex-VAT)	Car Park - Per six months	Discretionary	Fully flexible	114.83	126.32	10.0%	Increased to maximise revenue
	Car Park - Visitor's Cars - Daily			6.46	7.11	10.0%	

Environment & Leisure Department - Fees and Charges 2017-18

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Fee / Charge Description		Income Type - Statutory or Discretionary	Nature - Fixed, Capped or Fully flexible	2016-17 Fee £	2017-18 Fee £	% increase in fees	Fee comparison position against other Local Authorities in 2016/17, Inflation factor used (where from, source etc.) and other comments
Storage (Figures Ex-VAT)	Storage - Mast Per Week	Discretionary	Fully flexible	10.19	11.21	10.0%	Unique fee. No local comparison
	Storage - Boats on Trailer (8m max.) or trailer- Annual			907.20	997.92	10.0%	
	Storage - Boats on Trailer (8m max.) or Trailers- six months			470.44	517.49	10.0%	
	Storage - Boats on Trailer (8m max.) or Trailers- Three months			311.85	343.04	10.0%	
	Storage - Boats on Trailer (8m max.) or Trailers- Monthly			136.08	156.49	15.0%	
	Storage - Boats on Trailer (8m max.) or Trailers- Weekly			51.03	66.34	30.0%	
	Storage - Trailers - Overnight			24.11	27.73	15.0%	
	Storage fee - Container (12 monthly)	Discretionary	Fully flexible	1,638.00	1,670.76	2.0%	Unique fee. No local comparison. inflation only increase due to potential disruption and yard development
	Storage fee - Container (6 monthly)	891.74	909.58	2.0%			
Miscellaneous (Figures Ex-VAT)	Labour - Per Hour	Discretionary	Fully flexible	34.40	43.00	25.0%	Unique fee. No local comparison. Increase for cost recovery
	Towage - Within the Marina			49.45	51.92	5.0%	
	Contractors Daily Charge - Use of Facilities	Discretionary	Fully flexible	11.50	12.65	10.0%	Unique fee. No local comparison
	Contractor annual charge	Discretionary	Fully flexible		750.00	N/A	Unique fee. No local comparison. Daily charge extension to annual charge.
	Pressure Washer - Hire for maximum 4 hours. Additional hours at 25% of rate.	Discretionary	Fully flexible	37.33	41.06	10.0%	Unique fee. No local comparison. Increase for cost recovery
	Pressure Washer - Wash off underwater hull / metre LOA			7.78	8.17	5.0%	
	Portable Pump Hire - Submersible - 4 hours. Additional hours at 25% of rate.			39.67	43.64	10.0%	
	Holding Tank Pump-Out - Small Tank	Discretionary	Fully flexible	15.46	15.77	2.0%	Unique fee. No local comparison. Increase for inflation
	Holding Tank Pump-Out - Large Tank			25.23	25.73	2.0%	
	Re-Chocking after lift out per chock move.	Discretionary	Fully flexible	8.10	8.91	10.0%	Unique fee. No local comparison
Crane - Lift Out or Launch / metre LOA. 8 m minimum.	Discretionary	Fully flexible	18.87	20.76	10.0%	Unique fee. No local comparison	
SOUTH DOCK MARINA	Chocking- 8m Minimum Charge - per metre LOA - includes materials	Discretionary	Fully flexible	3.36	3.52	5.0%	Unique fee. No local comparison. Minimum charge rate raised from 6 to 8 metres
	Crane - Lift and Hold per metre LOA. 8m Minimum. Up to 2 hours.			26.10	28.71	10.0%	
	Crane - Lift and Hold per additional hour.	Discretionary	Fully flexible	25.00	27.50	10.0%	Unique fee. No local comparison
	Mast lift per hour- - Single Spreader Mast Lift	Discretionary	Fully flexible	79.11	87.02	10.0%	Unique fee. No local comparison. Increase for cost recovery
	Crane Hire/telehandler per hour - Machine and 1Operator Only			65.01	71.51	10.0%	
	Crane cancellation fee - Less than 24 hours notice	Discretionary	Fully flexible	58.87	61.81	5.0%	Unique fee. No local comparison
	Boat Yard - 1-30 Days - Per metre per day			0.93	1.02	10.0%	
	Boat Yard - 31-60 Days - Per metre per day			1.15	1.27	10.0%	
	Boat Yard - 61-120 Days - Per metre per day			1.37	1.51	10.0%	
	Boat Yard - 121 Days and over - Per metre per day			1.58	1.90	20.0%	
	Blast bay and dirty work bay (for first 5 days)			86.40	90.72	5.0%	
	Blast bay and dirty work bay (Per day charge after first 5 days)			27.00	28.35	5.0%	
	Laundry - Wash tokens	Discretionary	Fully flexible		5.00		New fee
Laundry - Drying tokens				1.00			
Transfer of Residents Licence. Current year's fee or 10% of selling price, whichever is higher.	Discretionary	Fully flexible	3,167.10	3,230.44	2.0%	Unique fee. No local comparison	

Environment & Leisure Department - Fees and Charges 2017-18

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Fee / Charge Description		Income Type - Statutory or Discretionary	Nature - Fixed, Capped or Fully flexible	2016-17 Fee £	2017-18 Fee £	% increase in fees	Fee comparison position against other Local Authorities in 2016/17, Inflation factor used (where from, source etc.) and other comments
Supply of Electricity	Electricity - 13 amp Electrical supply in Boat yard - Per day (not metered 5% VAT)	Discretionary	Fully flexible	2.32	2.43	5.0%	Comparative with other local marinas
	Electricity - 13 amp Electrical supply in Boat yard - 13 amp weekly meter hire			3.42	3.60	5.0%	
	Electricity - Metered supply - pontoons and boat yard - Unit charge + (VAT 5%)	Discretionary	Fully flexible	0.0945	0.09	0.0%	Capped by OFGEM
	Electricity - Metered supply - pontoons and boat yard - 16 amp Monthly Service Charge	Discretionary	Fully flexible	4.76	4.85	2.0%	Comparative with other local marinas. Increase for cost recovery
	Electricity - Metered supply - pontoons and boat yard - 32 amp Monthly Service Charge	Discretionary		5.51	5.62	2.0%	
CEMETERIES AND CREMATORIUM							
Cemeteries							
	Child under 1 month - Public Grave	Discretionary	Fully flexible	No charge	No charge		Evening Standard Charter
	Child 1 month to 15yrs - Public Grave	Discretionary	Fully flexible	215	220	2.0%	Comparable to other inner London boroughs.
	16 yrs – Adult - Public Grave - Woodland Meadow only	Discretionary	Fully flexible	977	996	2.0%	
	Public Funeral requested by Southwark Social Service's for residents at 9.30am Woodland Meadow Only	Discretionary	Fully flexible	607	607	0.0%	Social Services funerals paid for by Southwark
Resident members of the Armed forces	All burial or cremation fees	Discretionary	Fully flexible	Waived	Waived	N/A	N/A
	Child under 1 month - interment fee only - Private Grave	Discretionary	Fully flexible	150	153	2.0%	A number of cemeteries are charging for the grave and no interment fee hence no benchmarking.
	1 mth – 15 yrs - interment fee only - Private Grave	Discretionary	Fully flexible	500	510	2.0%	
	16 yrs - Adult - interment fee only - Private Grave	Discretionary	Fully flexible	1,300	1,326	2.0%	Comparable to other inner London boroughs.
	Interment of cremated remains in a private grave	Discretionary	Fully flexible	210	230	9.6%	
	Grave purchase (50 years) Lawn burial	Discretionary	Fully flexible	2,100	2,142	2.0%	
	Grave purchase (25 years) Lawn burial	Discretionary	Fully flexible	1,400	1,428	2.0%	
Other burial fees	Renewal or Extension of Exclusive Right of Burial per 10 years	Discretionary	Fully flexible	290	324	11.8%	
Non-residents							
	Child under 1 month PUBLIC	Discretionary	Fully flexible	263	268	2.0%	No benchmarking available
	Child 1 mth - 15 years	Discretionary	Fully flexible	N/A	N/A		Triple resident fee. Service ceased for non- residents from 2014/15 onwards due to non availability of space.
	16 yrs to Adult PUBLIC /Woodland meadow			N/A	N/A		
	Child under 1 month - interment fee only - Private Grave	Discretionary	Fully flexible	450	458	1.6%	Triple resident fee
	Child 1 month – 15 yrs - interment fee only - Private Grave			1,500	1,529	1.9%	
	Adult Interment Fee			3,900	3,977	2.0%	
	Adult Interment Fee (associated with owner of grave purchased when a resident)	Discretionary	Fully flexible	1,300	1,326	2.0%	Same as resident
	Grave purchase (50 years) Lawn burial	Discretionary	Fully flexible	6,300	6,425	2.0%	Triple resident fee
	Grave purchase (25 years) Lawn burial			4,200	4,285	2.0%	
	Renewal or Extension of Exclusive Right of Burial PER TEN YEARS			870	972	11.8%	
	Late fee 30 minutes or over - funerals	Discretionary	Fully flexible	110	113	2.0%	Inner London Average
	Memorial Licence fee Private Grave 25 years - Includes 5 yearly risk assessment	Discretionary	Fully flexible	263	268	2.0%	Above ILA (238)

Environment & Leisure Department - Fees and Charges 2017-18

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Fee / Charge Description	Income Type - Statutory or Discretionary	Nature - Fixed, Capped or Fully flexible	2016-17 Fee £	2017-18 Fee £	% increase in fees	Fee comparison position against other Local Authorities in 2016/17, Inflation factor used (where from, source etc.) and other comments
Memorial Licence fee - Child Public Grave (15 years only as no exclusive right of burial held)	Discretionary	Fully flexible	80	82	2.0%	Not all allow this so impossible to benchmark
Interment of cremated remains in a private grave	Discretionary	Fully flexible	630	690	9.5%	Triple the resident fee
Other fees						
Added Inscription to existing memorial	Discretionary	Fully flexible	80	82	2.0%	Above ILA
Removing & replacing memorial not exceeding 7' X 3'	Discretionary	Fully flexible	263	268	2.0%	Inner London Average
Concrete over shallow grave, following interment			147	150	2.0%	
Wooden crosses and grave markers from £50.00			50	51	2.0%	
Exhumations (no extra lifting out costs)			5,229	5,334	2.0%	
Exhumation of Cremated Remains			500	510	2.0%	
The right to strew cremated remains on a private grave	Discretionary	Fully flexible	70	71	2.0%	Benchmarking data not readily available. Fee increased in line with inflation
The right to strew cremated remains on the scattering lawn at Nunhead Cemetery	Discretionary	Fully flexible	70	71	2.0%	
Registration of Transfer of burial rights,	Discretionary	Fully flexible	65	66	2.0%	Comparable to other inner London boroughs.
Registration of Transfer of burial rights, at time of burial	Discretionary	Fully flexible	0	0		
Research fees, per NAME search	Discretionary	Fully flexible	20	24	22.1%	Comparable to other inner London boroughs.
Ground works to uncover memorials or find burial location at Nunhead	Discretionary	Fully flexible	60	100	68.0%	Premium fee due to specialist nature of work
Crematorium						
Resident & Non-resident						
Child 0 to 15 yrs	Discretionary	Fully flexible	No charge	No charge		N.A
Adult (16+)	Discretionary	Fully flexible	660	729	10.5%	Comparable to other inner London boroughs.
Late Cremation Fee			675	755	11.9%	
3rd party cremations	Discretionary	Fully flexible	300	295	-1.7%	Fee reduced to increase demand
Hospital contract cremation	Discretionary	Fully flexible	300	306	2.0%	2% Inflation (RPI, September 2016 index ONS)
New Fee						
Body Part Fee	Discretionary	Fully flexible		150		
Early Morning Service 10 & 10.45am Only	Discretionary	Fully flexible	550	584	6.1%	Inner London Average
Public Funeral requested by Southwark Social Service's for residents at 9.30am Only	Discretionary	Fully flexible	204	208	2.0%	2% Inflation (RPI, September 2016 index ONS)
Resident service men and women, killed in action	Discretionary	Fully flexible	No charge	No charge		Comparable to other inner London boroughs.
Organist Fee			76	77	2.0%	
Use of Organ only, but supply own organist			28	28	2.0%	
Extended Cremation service time (double)			875	999	14.1%	
Saturday Cremation - One Hour			875	1,138	30.1%	
Sunday Cremation - One Hour			1,100	1,482	34.8%	
Packing and posting of Remains			48	49	2.0%	
Overseas certificate			28	28	2.0%	
Duplicate Certificate			28	28	2.0%	
Remains strewn from another crematorium			70	71	2.0%	
New Fee						
Burial of Cremated remains in dedicated plot	Discretionary	Fully flexible		700		
Retention of remains. First month only,	Discretionary	Fully flexible	No charge	No charge		Comparable to other inner London boroughs.
Subsequent months, retention of remains, per quarter			40	40	2.0%	
Use of Cemetery Chapel			90	110	22.2%	
Saturday Burial Supplement			500	770	54.0%	

Environment & Leisure Department - Fees and Charges 2017-18

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Saturday Burial of cremated remains supplement			170	331	94.8%	
Scattering of remains Saturday supplement			60	80	34.4%	
New Fee Columbarium Niche (double) 5 years	Discretionary	Fully flexible		750		
New Fee Columbarium Niche (double) 10 years	Discretionary	Fully flexible		1,500		
Memorabilia (Fees are inclusive of VAT) Rights to a rose bush 5 yrs, inc maintenance, plaque inc. VAT	Discretionary	Fully flexible	245	250	2.0%	Comparable to other inner London boroughs.
New Fee Memorial Bench (renewal)	Discretionary	Fully flexible		745		
Rights to a standard rose/shrub 5 yrs, plaque, maintenance inc. VAT			280	285	2.0%	
Replacement Rose plaque only			55	64	16.1%	
Trees - 5-year dedication			450	459	2.0%	
Postage & Packing of returned rose plaque, kerb tablets and leather panels			26	27	2.0%	
Wooden cremated remains caskets			P.O.A	P.O.A		
Other urns are available, special order.			P.O.A	P.O.A		
Rights for 15 yrs for a cloister niche, including opening to deposit remains from...			724	1,895	161.7%	
Rights for 15 yrs to affix a wall tablet in cloisters, inc. tablet 118 x 48. From ... (if a larger tablet is required an extra charge per sq inch is required).			668	1,895	183.6%	
Rights for 15yrs tablet on the wall of remembrance (This includes tablet & lettering)			724	1,029	42.1%	
Rights for 15 yrs to niche wall of remembrance (this excludes tablet and lettering)			1,114	1,136	2.0%	
Rights to interior niche 15 yrs (including inscription)			1,114	1,136	2.0%	
Rights to Sanctum 12 niche 25 years			1,392	1,420	2.0%	
Rights to Sanctum 2000 niche 25 years (including 80 letters)			1,448	1,477	2.0%	
Vase Block and tablet - 10 years			668	682	2.0%	
Vase Block Renewal			500	510	2.0%	
Vase Block replacement granite plate			168	171	2.0%	
Change in dedication Rights to kerb tablet 10 yrs, Inc tablet & lettering			250	310	23.9%	
Renewal of kerb tablet for a further 10 yrs			175	243	39.1%	
Replacement plate.			75	76	2.0%	
Rights to a leather panel for 5 yrs (including lettering)			228	233	2.0%	
Renewal of leather panel for a further 5 yrs			156	159	2.0%	
Replacement leather panel.			72	88	22.2%	
Leaf on Tree of Memory per year			45	46	2.0%	
Rights to a tablet on a planter for 10 yrs			562	573	2.0%	
Replacement tablet for planter			164	167	2.0%	
Books of Remembrance - 2 line entry (inc. VAT)			76	77	2.0%	
Books of Remembrance - 5 line entry (inc. VAT)			120	122	2.0%	
Books of Remembrance - 8 line entry (inc. VAT)			164	167	2.0%	
Memorial card/Entry in Mini book 2 line entry inc vat			55	72	31.9%	
Memorial card/Entry in Mini book 5 line entry inc vat			76	100	32.3%	

Discretionary

Fully flexible

Comparable to other inner London boroughs.

Environment & Leisure Department - Fees and Charges 2017-18

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Memorial card/Entry in Mini book 8 line entry inc vat			109	137	25.5%	
Miniature book of remembrance			32	120	281.0%	
Emblem & badges & Coat of Arms			54	95	75.9%	

LEISURE CENTRES

Core Leisure Centre Fees and Charges – Cabinet to approve fees and charges increasing above CPI (1.6%)

Venue	Activity						
Swimming Prices							
All Sites	Adult Swim Peak Non Member	Discretionary	Fully flexible	£ 4.50	£ 4.60	2.2%	CPI currently at 1.6%. No increase since January 15. London Average £4.56
All Sites	Adult Swim Peak Axess	Discretionary	Fully flexible	£ 2.60	£ 2.70	3.8%	No increase since January 15. Rounded up to nearest 10p and to be line with non member/member increase
All Sites	Adult Swim Off Peak Member	Discretionary	Fully flexible	£ 4.20	£ 4.30	2.4%	See above
All Sites	Adult Swim Off Peak Axess	Discretionary	Fully flexible	£ 2.20	£ 2.30	4.5%	See above
All Sites	Junior/60+ Non Member	Discretionary	Fully flexible	£ 1.50	£ 1.60	6.7%	No increase since January 15. Rounded up to nearest 10p. London average £2.39
All Sites	Junior/60+ Axess	Discretionary	Fully flexible	£ 0.60	£ 0.65	8.3%	No increase since 2012. Rounded up to nearest 5p.
All Sites	Family Swim(2 adults + 2 children) non member	Discretionary	Fully flexible	£ 9.30	£ 9.45	1.6%	Rounded to nearest 5p
All Sites	Family Swim(2 adults + 2 children) axess	Discretionary	Fully flexible	£ 4.70	£ 4.80	2.1%	Rounded to nearest 10p
All Sites	Concessionary Swim Axess	Discretionary	Fully flexible	£ 0.60	£ 0.65	8.3%	No increase since 2012. Rounded up to nearest 5p.
All Sites	Under 3 years Axess	Discretionary	Fully flexible	£ 0.60	£ 0.65	8.3%	No increase since 2012. Rounded up to nearest 5p.
All Sites	Shower	Discretionary	Fully flexible	£ 1.20	£ 1.20	0.0%	No change as very small use of this charge
Swimming Sessions							
All Sites	Water Aerobics/Aqua Natal Non Member	Discretionary	Fully flexible	£ 8.40	£ 8.60	2.4%	First annual price review since January 2015
All Sites	Water Aerobics/Aqua Natal Non Axess	Discretionary	Fully flexible	£ 6.50	£ 6.60	1.5%	Rounded to nearest 5p and below CPI
All Sites	Water Aerobics Concession (Off Peak) Non Member			£ 6.50	£ 6.60	1.5%	
All Sites	Water Aerobics Concession (Off Peak) Axess			£ 3.00	£ 3.05	1.7%	First annual price review since January 2015
All Sites	Jelly Babies (Peak) 1 child & 1 adult Non Member			£ 4.60	£ 4.70	2.2%	
All Sites	Jelly Babies (Peak) 1 child & 1 adult Axess			£ 2.50	£ 2.55	2.0%	
All Sites	Jelly Babies (Off Peak) 1 child & 1 adult Non Member			£ 4.20	£ 4.30	2.4%	
All Sites	Jelly Babies (Off Peak) 1 child & 1 adult Axess			£ 2.00	£ 2.05	2.5%	
All Sites	Rafts and Rascals (Peak) 1 child & 1 adult Non Member	Discretionary	Fully flexible	£ 4.60	£ 4.70	2.2%	
All Sites	Rafts and Rascals (Peak) 1 child & 1 adult Axess			£ 2.50	£ 2.55	2.0%	
All Sites	Rafts and Rascals (Off Peak) 1 child & 1 adult Non Member			£ 4.00	£ 4.10	2.5%	
All Sites	Rafts and Rascals (Off Peak) 1 child & 1 adult Axess			£ 2.00	£ 2.05	2.5%	
All Sites	Rafts and Rascals additional child Non Member			£ 1.50	£ 1.55	3.3%	
All Sites	Rafts and Rascals additional child Axess	Discretionary	Fully flexible	£ 0.60	£ 0.65	8.3%	First annual price review since January 2012. Rounded up to nearest 5p.
All Sites	Inflatables Non Member	Discretionary	Fully flexible	£ 2.30	£ 2.30	0.0%	No change as not a fee that is regularly charged
All Sites	Inflatables Non Axess			£ 1.40	£ 1.40	0.0%	
Gym and Fitness Classes							
All Sites	Gym and Fitness Classes Non Member	Discretionary	Fully flexible	£ 8.40	£ 8.60	2.4%	No price increase since January 15. Fees rounded up to nearest 5p/10p where applicable

Environment & Leisure Department - Fees and Charges 2017-18

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All Sites	Gym and Fitness Classes Axess	Discretionary	Fully flexible	£ 6.50	£ 6.60	1.5%	Rounded to nearest 5p and below CPI
All Sites	Gym and Fitness Classes Concession (Off Peak) Non Member	Discretionary	Fully flexible	£ 6.50	£ 6.60	1.5%	Rounded to nearest 5p and below CPI
All Sites	Gym and Fitness Classes Concession (Off Peak) Axess	Discretionary	Fully flexible	£ 2.80	£ 2.90	3.6%	No price increase since January 15. Fees rounded up to nearest 5p/10p where applicable
All Sites	Yoga 60 min Non Member	Discretionary	Fully flexible	£ 8.40	£ 8.60	2.4%	See above
All Sites	Yoga 60 min Axess	Discretionary	Fully flexible	£ 6.50	£ 6.60	1.5%	Rounded to nearest 5p and below CPI
All Sites	Yoga 60 min concession (off peak) Non Member	Discretionary	Fully flexible	£ 6.50	£ 6.60	1.5%	Rounded to nearest 5p and below CPI
All Sites	Yoga 60 min concession (off peak) Axess	Discretionary	Fully flexible	£ 2.80	£ 2.90	3.6%	No price increase since January 15. Fees rounded up to nearest 5p/10p where applicable
All Sites	Yoga 90 min Non Member	Discretionary	Fully flexible	£ 11.60	£ 11.70	0.9%	Rounded to nearest 5p and below CPI
All Sites	Yoga 90 min Axess	Discretionary	Fully flexible	£ 8.80	£ 9.00	2.3%	No price increase since January 15. Fees rounded up to nearest 5p/10p where applicable
All Sites	Yoga 90 min concession (off peak) Non Member	Discretionary	Fully flexible	£ 8.40	£ 8.60	2.4%	No price increase since January 15. Fees rounded up to nearest 5p/10p where applicable
All Sites	Yoga 90 min concession (off peak) Axess	Discretionary	Fully flexible	£ 5.20	£ 5.30	1.9%	No price increase since January 15. Fees rounded up to nearest 5p/10p where applicable
All Sites	Pilates Non Member	Discretionary	Fully flexible	£ 10.30	£ 10.40	1.0%	Rounded to nearest 5p and below CPI
All Sites	Pilates Axess	Discretionary	Fully flexible	£ 8.40	£ 8.60	2.4%	No price increase since January 15. Fees rounded up to nearest 5p/10p where applicable
All Sites	Pilates concession (off peak) Non Member	Discretionary	Fully flexible	£ 8.40	£ 8.60	2.4%	See above
All Sites	Pilates concession (off peak) Axess	Discretionary	Fully flexible	£ 4.90	£ 5.00	2.0%	See above
All Sites	Gym Induction Non Member	Discretionary	Fully flexible	£ 42.50	£ 40.00	-5.9%	Current London average is £38.72. Reduced to ensure competitive within local market
All Sites	Gym Induction Axess	Discretionary	Fully flexible	£ 32.00	£ 30.00	-6.3%	See above
All Sites	Gym Induction Axess Concession	Discretionary	Fully flexible	£ 17.40	£ 17.50	0.6%	Rounded to nearest 5p and below CPI
All Sites	Junior Gym Session non member	Discretionary	Fully flexible	£ 2.70	£ 2.75	1.9%	No price increase since January 15. Fees rounded up to nearest 5p/10p where applicable
All Sites	Junior Gym Session Axess			£ 2.10	£ 2.15	2.4%	
All Sites	Junior Gym Induction non member			£ 3.30	£ 3.40	3.0%	
All Sites	Junior Gym Induction Axess			£ 3.30	£ 3.40	3.0%	
Leisure Axess Card							
All Sites	Adult LBS Residents	Discretionary	Fully flexible	£ 53.00	£ 54.00	1.9%	No price increase since 2015. Prices rounded up to nearest £1 or 10p. Residents/staff now using free swim and gym scheme to reduce cost
All Sites	Adult Non LBS Residents	Discretionary	Fully flexible	£ 76.00	£ 77.00	1.3%	Rounded to nearest 5p and below CPI
All Sites	Unwaged LBS Residents	Discretionary	Fully flexible	£ 3.20	£ 3.30	3.1%	See above
All Sites	Unwaged Non LBS Residents	Discretionary	Fully flexible	£ 11.60	£ 11.80	1.7%	Rounded to nearest 10p and just above CPI
All Sites	FT Student LBS Residents	Discretionary	Fully flexible	£ 3.20	£ 3.30	3.1%	No price increase since 2015. Prices rounded up to nearest £1 or 10p. Residents/staff now using free swim and gym scheme to reduce cost
All Sites	FT Student Non LBS Residents	Discretionary	Fully flexible	£ 11.60	£ 11.80	1.7%	Rounded to nearest 10p and just above CPI
All Sites	60+ LBS Residents	Discretionary	Fully flexible	£ 3.20	£ 3.30	3.1%	No price increase since 2015. Prices rounded up to nearest £1 or 10p. Residents/staff now using free swim and gym scheme to reduce cost
All Sites	60+ Non LBS Residents	Discretionary	Fully flexible	£ 11.60	£ 11.80	1.7%	Rounded to nearest 10p and just above CPI

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All Sites	Disabled LBS Residents	Discretionary	Fully flexible	£ 3.20	£ 3.30	3.1%	No price increase since 2015. Prices rounded up to nearest £1 or 10p. Residents/staff now using free swim and gym scheme to reduce cost
All Sites	Disabled Non LBS Residents	Discretionary	Fully flexible	£ 11.60	£ 11.80	1.7%	Rounded to nearest 10p and just above CPI
All Sites	Under 16 LBS Residents	Discretionary	Fully flexible	£ 3.20	£ 3.30	3.1%	No price increase since 2015. Prices rounded up to nearest £1 or 10p. Residents/staff now using free swim and gym scheme to reduce cost
All Sites	Under 16 Non LBS Residents	Discretionary	Fully flexible	£ 11.60	£ 11.80	1.7%	Rounded to nearest 10p and just above CPI
All Sites	Young Adult (16-19) LBS Residents	Discretionary	Fully flexible	£ 3.20	£ 3.30	3.1%	No price increase since 2015. Prices rounded up to nearest £1 or 10p. Residents/staff now using free swim and gym scheme to reduce cost
All Sites	Young Adult (16-19) Non LBS Residents	Discretionary	Fully flexible	£ 11.60	£ 11.80	1.7%	Rounded to nearest 10p and just above CPI (1.6%)
All Sites	Family LBS Residents			£ 66.00	£ 67.00	1.5%	Rounded to nearest 5p and below CPI (1.6%)
All Sites	Family Non LBS Residents			£ 89.00	£ 90.00	1.1%	Rounded to nearest 5p and below CPI (1.6%)
All Sites	LBS Staff			£ 11.60	£ 11.80	1.7%	Rounded to nearest 10p and just above CPI (1.6%)
Site Specific Pricing							
Camberwell Leisure Centre	Half of the Main Pool Hire Axxess	Discretionary	Fully flexible	£ 53.00	£ 54.00	1.9%	First annual price review since January 2015
	Teaching Pool Hire Axxess			£ 53.00	£ 54.00	1.9%	
	Lane Hire Axxess			£ 22.00	£ 22.40	1.8%	
	Meeting Room Axxess			£ 15.00	£ 15.25	1.7%	
Dulwich Leisure Centre	Studio Hire Axxess	Discretionary	Fully flexible	£ 34.00	£ 34.50	1.5%	Rounded to nearest 10p and below CPI (1.6%)
	Studio Hire (Sat) Axxess			£ 34.00	£ 34.50	1.5%	
	Pool Hire (60min) Axxess			£ 65.00	£ 66.00	1.5%	
	Pool Hire (60min with teacher - £15each) Axxess			£ 81.00	£ 82.00	1.2%	
Geraldine Mary Harnsworth	ATP 5 a-side (Peak) Community Groups/Preferred Partners/Juniors	Discretionary	Fully flexible	£ 30.00	£ 30.50	1.7%	First annual price review since January 2015
	ATP 5 a-side (Peak) Local Schools and University			£ 11.00	£ 11.20	1.8%	
	ATP 5 a-side (Off Peak) Community Groups/Preferred Partners/Juniors			£ 18.00	£ 18.30	1.7%	
	ATP 5 a-side (Off Peak) Local Schools and University			£ 17.00	£ 17.30	1.8%	
	Netball (Peak) Community Groups/Preferred Partners/Juniors			£ 18.00	£ 18.30	1.7%	
	Netball (Peak) Local Schools and University			£ 17.00	£ 17.30	1.8%	
	Netball (Off Peak) Community Groups/Preferred Partners/Juniors			£ 11.00	£ 11.20	1.8%	
	Netball (Off Peak) Local Schools and University	£ 17.00	£ 17.30	1.8%			
	Tennis (Peak) Community Groups/Preferred Partners/Juniors per hour	Discretionary	Fully flexible	£ 4.60	£ 4.65	1.1%	Rounded to nearest 5p and below CPI (1.6%)
	Tennis (Peak) Local Schools and University per hour			£ 4.60	£ 4.65	1.1%	
	Tennis (Off Peak) Community Groups/Preferred Partners/Juniors per hour			£ 4.60	£ 4.65	1.1%	
	Tennis (Off Peak) Local Schools and University per hour			£ 4.60	£ 4.65	1.1%	
Peckham Pulse	Room 2, 3, 5, 8 and 9 Hire Axxess per hour			£ 6.60	£ 6.70	1.5%	
	Room 6 Hire Axxess per hour			£ 5.60	£ 5.70	1.8%	

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	Room 4 Hire Access per hour	Discretionary	Fully flexible	£ 12.00	£ 12.20	1.7%	Rounded to nearest 10p and below CPI (1.6%)			
	Crèche Access per hour			£ 12.00	£ 12.20	1.7%				
	Studio 1 Access per hour			£ 35.00	£ 35.50	1.4%				
	Studio 2 Access per hour			£ 20.00	£ 20.25	1.3%				
	Spin Studio Access per hour			£ 21.00	£ 21.25	1.2%				
	Hydro Pool Access per hour			£ 104.00	£ 105.00	1.0%				
	Main Pool Access per hour			£ 120.00	£ 122.00	1.7%				
Surrey Docks Fitness & Watersports Centre	Sailing Adult RYA Level 1 Access	Discretionary	Fully flexible	£ 148.00	£ 150.00	1.4%	Rounded to nearest 10p and below CPI (1.6%)			
	Sailing Adult RYA Level 2 Access			£ 169.00	£ 172.50	2.1%				
	Sailing Adult RYA Level 3 Access			£ 169.00	£ 172.50	2.1%				
	Sailing Adult RYA- sailing with Spinnakers Access			£ 159.00	£ 162.50	2.2%				
	Sailing Adult Sail Clinics Access			£ 38.00	£ 39.00	2.6%				
	Sailing Adult Laser Clinic Access			£ 38.00	£ 39.00	2.6%				
	Sailing Adult Race Series Access			£ 55.00	£ 56.00	1.8%				
	Sailing Adult RYA Start racing Access			£ 55.00	£ 56.00	1.8%				
	Sailing Adult River Trips Access			£ 43.00	£ 44.00	2.3%				
	Sailing Adult RYA Dinghy Instr Access			£ 274.00	£ 279.00	1.8%				
	Kayaking Adult BCU 1star Access			Discretionary	Fully flexible	£ 82.00		£ 83.00	1.2%	Rounded to nearest 10p and below CPI (1.6%)
	Kayaking Adult BCU 2star Access			Discretionary	Fully flexible	£ 125.00		£ 127.50	2.0%	First annual price review since January 2015
	Kayaking Adult Rolling Clinic Access			Discretionary	Fully flexible	£ 43.00		£ 44.00	2.3%	See above
	Kayaking Adult River Tips Access			Discretionary	Fully flexible	£ 43.00		£ 44.00	2.3%	See above
Windsurfing Adult RYA Level1 Access	Discretionary	Fully flexible	£ 148.00	£ 150.00	1.4%	Rounded to nearest 10p and below CPI				
Seven Islands Leisure Centre	Pool Hire Access	Discretionary	Fully flexible	£ 89.00	£ 91.00	2.2%	First annual price review since January 2015			
	Lane Hire Access	Discretionary	Fully flexible	£ 23.00	£ 23.50	2.2%	See above			
	Dance Studio / Main Hall Hire (Peak) Access	Discretionary	Fully flexible	£ 33.00	£ 33.50	1.5%	Rounded to nearest 10p and below CPI			
	Dance Studio / Main Hall Hire (Off Peak) Access	Discretionary	Fully flexible	£ 18.00	£ 18.25	1.4%	Rounded to nearest 5p and below CPI			
The Castle Centre	Badminton (Peak) Access	Discretionary	Fully flexible	£ 8.50	£ 8.70	2.4%	Rounded to nearest 10p			
	Badminton (Off-Peak) Access			£ 4.50	£ 4.60	2.2%				
	5-A-Side (Peak) Access			£ 60.00	£ 61.50	2.5%				
	5-A-Side (Off Peak) Access			£ 30.00	£ 30.50	1.7%				
	Basketball/Netball (Peak) Access			£ 30.00	£ 30.50	1.7%				
	Basketball/Netball (Off-Peak) Access			£ 20.00	£ 20.40	2.0%				
	Table Tennis (Peak) Access			£ 5.50	£ 5.60	1.8%				
	Table Tennis (Off-Peak) Access			£ 5.00	£ 5.10	2.0%				
CABINET TO NOTE- Non-Core Leisure Centre Fees and Charges (Contractor discretion to charge and no price increase since January 2015)										
Cabinet to approve introduction and removal of new fees and charges										
Memberships										
All sites	Choice Individual T1			£ 56.00	Fee removed and renamed	N/A				
All sites	Choice Individual T1			£ 560.00	Fee removed and renamed	N/A				
All sites	Choice Individual T2			£ 49.00	Fee removed and renamed	N/A				

Environment & Leisure Department - Fees and Charges 2017-18

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Fee / Charge Description		Income Type - Statutory or Discretionary	Nature - Fixed, Capped or Fully flexible	2016-17 Fee £	2017-18 Fee £	% increase in fees	Fee comparison position against other Local Authorities in 2016/17, Inflation factor used (where from, source etc..) and other comments
All sites	Choice Individual T2	Discretionary	Fully flexible	£ 500.00	Fee removed and renamed	N/A	Old membership types that were offered by Fusion Lifestyle which are no longer in place.
All sites	Choice Joint T1			£ 103.00	Fee removed and renamed	N/A	
All sites	Choice Joint T1			£ 1,060.00	Fee removed and renamed	N/A	
All sites	Choice Joint T2			£ 86.00	Fee removed and renamed	N/A	
All sites	Choice Joint T2			£ 880.00	Fee removed and renamed	N/A	
All sites	Choice Family T1 (2+2)			£ 129.00	Fee removed and renamed	N/A	
All sites	Choice Family T1 (2+2)			£ 1,320.00	Fee removed and renamed	N/A	
All sites	Choice Family T2 (2+2)			£ 113.00	Fee removed and renamed	N/A	
All sites	Choice Family T2 (2+2)			£ 1,160.00	Fee removed and renamed	N/A	
All sites	Choice Family Flex T1 (1+3)			£ 98.00	Fee removed and renamed	N/A	
All sites	Choice Family Flex T1 (1+3)			£ 1,010.00	Fee removed and renamed	N/A	
All sites	Choice Family Flex T2 (1+3)			£ 94.00	Fee removed and renamed	N/A	
All sites	Choice Family Flex T2 (1+3)			£ 970.00	Fee removed and renamed	N/A	
All sites	Concession Choice Peak T1			£ 38.00	Fee removed and renamed	N/A	
All sites	Concession Choice Peak T1			N/A	Fee removed and renamed	N/A	
All sites	Concession Choice Off Peak T1			£ 33.00	Fee removed and renamed	N/A	
All sites	Concession Choice Off Peak T1			N/A	Fee removed and renamed	N/A	
All sites	Concession Choice Peak T2			£ 35.00	Fee removed and renamed	N/A	
All sites	Concession Choice Peak T2			N/A	Fee removed and renamed	N/A	
All sites	Concession Choice Off Peak T2			£ 26.00	Fee removed and renamed	N/A	
All sites	Concession Choice Off Peak T2			N/A	Fee removed and renamed	N/A	
All sites	Choice Corporate (10+) T1			£ 50.00	Fee removed and renamed	N/A	
All sites	Choice Corporate (10+) T1			N/A	Fee removed and renamed	N/A	
All sites	Choice Corporate (10+) T2			£ 44.00	Fee removed and renamed	N/A	
All sites	Choice Corporate (10+) T2			N/A	Fee removed and renamed	N/A	

Environment & Leisure Department - Fees and Charges 2017-18

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Fee / Charge Description		Income Type - Statutory or Discretionary	Nature - Fixed, Capped or Fully flexible	2016-17 Fee £	2017-18 Fee £	% increase in fees	Fee comparison position against other Local Authorities in 2016/17, Inflation factor used (where from, source etc.) and other comments
All sites	Corporate Client (LBS) T2 only			£ 35.00	Fee removed and renamed	N/A	
All sites	Corporate Client (LBS) T2 only			N/A	Fee removed and renamed	N/A	
All sites	Individual Admin Fee			£ 38.00	Fee removed and renamed	N/A	
All sites	Multiple Admin Fee			£ 54.00	Fee removed and renamed	N/A	
All sites	Multisite Adult Direct Debit	Discretionary	Fully flexible	£ 49.00	£ 49.00	0.0%	No increase since 2015. Membership types renamed due to change of leisure centre operator. Most fees have no planned increase due to competitive market, some prices reduced and only one membership type increased. London average £46.53
All sites	Multisite Adult Annual			£ 500.00	£ 490.00	-2.0%	
All sites	Multisite Add on Direct Debit			£ 37.00	£ 37.00	0.0%	
All sites	Multisite Add on Annual			£ 380.00	£ 370.00	-2.6%	
All sites	Multisite Concession Direct Debit			£ 35.00	£ 35.00	0.0%	
All sites	Multisite Concession Annual			N/A	£ 350.00	New Fee	New fee to allow customers to pay in advance for year
All sites	Multisite Student Direct debit			£ 35.00	£ 35.00	0.0%	
All sites	Multisite Student Annual			N/A	£ 350.00	New Fee	New fee to allow customers to pay in advance for year
All sites	Multisite Corporate Direct debit			£ 44.00	£ 44.00	0.0%	
All sites	Multisite Corporate Annual			N/A	£ 440.00	New Fee	New fee to allow customers to pay in advance for year
All sites	Multisite NHS/Council Direct Debit			£ 35.00	£ 35.00	0.0%	
All sites	Multisite NHS/Council Annual	Discretionary	Fully flexible	N/A	£ 350.00	New Fee	New fee to allow customers to pay in advance for year
All sites	Multisite Family (child must be in swimming lessons) Direct Debit			£ 36.75	£ 37.75	2.7%	
All sites	Multisite Family (child must be in swimming lessons) Annual			£ 367.50	£ 377.50	2.7%	
All sites	Multisite Concession Off Peak Direct Debit			£ 26.00	£ 26.00	0.0%	
All sites	Multisite Concession Off Peak Annual			N/A	£ 260.00	New Fee	New fee to allow customers to pay in advance for year
All sites	Multisite Senior Direct debit			£ 35.00	£ 35.00	0.0%	
All sites	Multisite Senior Annual			N/A	£ 350.00	New Fee	New fee to allow customers to pay in advance for year
All sites	Multisite Junior Direct Debit	Discretionary	Fully flexible	£ 26.00	£ 19.99	-23.1%	Reduced to help increase demand
All sites	Multisite Junior Annual	Discretionary	Fully flexible	N/A	£ 199.99	New Fee	New fee to allow customers to pay in advance for year
The Castle Centre	Single Site Adult (Castle) Direct Debit	Discretionary	Fully flexible	N/A	£ 40.00	New Fee	New fee to help promote centre and compete with local competition of budget gyms etc.
The Castle Centre	Single Site Adult (Castle) Annual	Discretionary	Fully flexible	N/A	£ 400.00	New Fee	New fee to help promote centre and compete with local competition of budget gyms etc.
Peckham Pulse and Camberwell Leisure Centre	Gym Only (Peckham/Camberwell) Direct Debit	Discretionary	Fully flexible	N/A	£ 35.00	New Fee	New fee to help promote centre and compete with local competition of budget gyms etc.
Peckham Pulse and Camberwell Leisure Centre	Gym Only (Peckham/Camberwell) Annual	Discretionary	Fully flexible	N/A	£ 350.00	New Fee	New fee to help promote centre and compete with local competition of budget gyms etc.
All sites	Individual Admin Fee	Discretionary	Fully flexible	£ 38.00	£ 40.00	5.3%	To standardise fee
Children's Parties							
Camberwell Leisure Centre	CLC Pool Party			£ 105.00	£ 110.00	4.8%	

Environment & Leisure Department - Fees and Charges 2017-18

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Fee / Charge Description		Income Type - Statutory or Discretionary	Nature - Fixed, Capped or Fully flexible	2016-17 Fee £	2017-18 Fee £	% increase in fees	Fee comparison position against other Local Authorities in 2016/17, Inflation factor used (where from, source etc.) and other comments
Camberwell Leisure Centre	CLC additional child	Discretionary	Fully flexible	£ 4.60	£ 5.00	8.7%	First annual price review since January 2015
Dulwich Leisure Centre	DLC Big Day Party+A26			£ 105.00	£ 110.00	4.8%	
Dulwich Leisure Centre	DLC additional child			£ 4.60	£ 5.00	8.7%	
Peckham Pulse	PPP Big Day Soft Play Parties			£ 105.00	£ 110.00	4.8%	
Peckham Pulse	PPP additional child (soft play)			£ 4.70	£ 5.00	6.4%	
Peckham Pulse	PPP Pool Party			£ 105.00	£ 110.00	4.8%	
Peckham Pulse	PPP additional child (pool party)	Discretionary	Fully flexible	£ 5.00	£ 5.00	0.0%	In line with rest of centres
Seven Islands Leisure Centre	SILC Pool Party	Discretionary	Fully flexible	N/A	£ 110.00	New Fee	New parties provided and in line with rest of centres
Seven Islands Leisure Centre	SILC additional child (pool party)			N/A	£ 5.00	New Fee	
Surrey Docks Fitness & Watersports Centre	SDX Big Day Party	Discretionary	Fully flexible	£ 27.00	£ 28.00	3.7%	No increase since 2015
The Castle Centre	Castle Big Day Soft Play Parties	Discretionary	Fully flexible	N/A	£ 110.00	New Fee	First annual price review since January 2015
The Castle Centre	Castle additional child (soft play)			N/A	£ 5.00	New Fee	
The Castle Centre	Castle Pool Party			N/A	£ 110.00	New Fee	
The Castle Centre	Castle additional child (pool party)			N/A	£ 5.00	New Fee	
Swim School							
Camberwell Leisure Centre	Squad	Discretionary	Fully flexible	£ 5.30	£ 5.50	3.8%	Prices for per lesson to be line with direct debit fee to ensure that they are aligned correctly and all sites charging same amount.
Camberwell Leisure Centre	Adult			£ 6.40	£ 6.60	3.1%	
Camberwell Leisure Centre	Child			£ 5.60	£ 5.88	5.0%	
Camberwell Leisure Centre	Adult & Child			£ 6.40	£ 6.60	3.1%	
Dulwich Leisure Centre	Squad			£ 5.20	£ 5.50	5.8%	
Dulwich Leisure Centre	Adult			£ 6.40	£ 6.60	3.1%	
Dulwich Leisure Centre	Child			£ 5.60	£ 5.88	5.0%	
Dulwich Leisure Centre	Adult & Child			£ 6.40	£ 6.60	3.1%	
Peckham Pulse	Squad			£ 5.60	£ 5.50	-1.8%	
Peckham Pulse	Adult			£ 6.40	£ 6.60	3.1%	
Peckham Pulse	Child			£ 5.60	£ 5.88	5.0%	
Peckham Pulse	Adult & Child			£ 6.40	£ 6.60	3.1%	
Seven Islands Leisure Centre	Squad			£ 5.30	£ 5.50	3.8%	
Seven Islands Leisure Centre	Adult			£ 6.40	£ 6.60	3.1%	
Seven Islands Leisure Centre	Child			£ 5.60	£ 5.88	5.0%	
Seven Islands Leisure Centre	Adult & Child			£ 6.40	£ 6.60	3.1%	

Environment & Leisure Department - Fees and Charges 2017-18

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Fee / Charge Description		Income Type - Statutory or Discretionary	Nature - Fixed, Capped or Fully flexible	2016-17 Fee £	2017-18 Fee £	% increase in fees	Fee comparison position against other Local Authorities in 2016/17, Inflation factor used (where from, source etc.) and other comments
The Castle Centre	Squad			£ 5.30	£ 5.50	3.8%	
The Castle Centre	Adult			£ 6.40	£ 6.60	3.1%	
The Castle Centre	Child			£ 5.60	£ 5.88	5.0%	
The Castle Centre	Adult & Child			£ 6.40	£ 6.60	3.1%	
All sites	Child- Direct Debit	Discretionary	Fully flexible	£ 24.50	£ 24.50	0.0%	No price increase on direct debit as per lesson charge brought in line.
All sites	Admin fee	Discretionary	Fully flexible	N/A	£ 15.00	New Fee	New fee to cover set up of lesson and system to allow parents to track child's swimming progress online. Standard fee charged within industry.
Schools Swimming							
Camberwell Leisure Centre	Main Pool	Discretionary	Fully flexible	£ 51.00	£ 53.00	3.9%	First annual price review since January 2015
Dulwich Leisure Centre	Main Pool			£ 51.00	£ 53.00	3.9%	
Peckham Pulse	Main Pool			£ 51.00	£ 53.00	3.9%	
Peckham Pulse	Hydro Pool			£ 37.00	£ 39.00	5.4%	
Seven Islands Leisure Centre	Main Pool			£ 51.00	£ 53.00	3.9%	
The Castle Centre	Main Pool	Discretionary	Fully flexible	N/A	£ 53.00	New Fee	Fee to be in line with charges at rest of site
1:1 Swimming Lessons							
Camberwell Leisure Centre	Non Member	Discretionary	Fully flexible	£ 25.00	£ 26.00	4.0%	To bring in line with current industry charging.
Camberwell Leisure Centre	Axess			£ 22.00	£ 23.00	4.5%	
Camberwell Leisure Centre	DD			£ 22.00	£ 23.00	4.5%	
Dulwich Leisure Centre	Non Member			£ 25.00	£ 26.00	4.0%	
Dulwich Leisure Centre	Axess			£ 21.00	£ 23.00	9.5%	
Dulwich Leisure Centre	DD			£ 22.00	£ 23.00	4.5%	
Peckham Pulse	Non Member			£ 25.00	£ 26.00	4.0%	
Peckham Pulse	Axess			£ 21.00	£ 23.00	9.5%	
Peckham Pulse	DD			£ 21.00	£ 23.00	9.5%	
Seven Islands Leisure Centre	Non Member			£ 25.00	£ 26.00	4.0%	
Seven Islands Leisure Centre	Axess			£ 21.00	£ 23.00	9.5%	
Seven Islands Leisure Centre	DD			£ 21.00	£ 23.00	9.5%	
The Castle Centre	Non Member			£ 25.00	£ 26.00	4.0%	
The Castle Centre	Axess			£ 21.00	£ 23.00	9.5%	
The Castle Centre	DD			£ 21.00	£ 23.00	9.5%	
All Sites	Admissions	Discretionary	Fully flexible	£ 1.26	£ 1.20	-4.8%	Reduced to round down charge as felt too high
All Sites	Replacement Card Fee			£ 5.20	£ 5.00	-3.8%	

Environment & Leisure Department - Fees and Charges 2017-18

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Site Specific Non Core Pricing							
Camberwell Leisure Centre	Half of the Main Pool Hire	Discretionary	Fully flexible	£ 53.40	£ 55.00	3.0%	First annual price review since January 2015
	Teaching Pool Hire			£ 53.40	£ 55.00	3.0%	
	Lane Hire			£ 22.00	£ 23.00	4.5%	
	Meeting Room			£ 15.00	£ 16.00	6.7%	
	Warwick Hall			£ 53.00	£ 54.00	1.9%	
Dulwich Leisure Centre	Studio Hire	Discretionary	Fully flexible	£ 21.00	£ 22.00	4.8%	First annual price review since January 2015
	Studio Hire (Sat)			£ 34.00	£ 35.00	2.9%	
	Pool Hire (60min)			£ 72.00	£ 74.00	2.8%	
	Pool Hire (60min with teacher - £15each)			£ 103.00	£ 106.00	2.9%	
Geraldine Mary Harmsworth	ATP 5 a-side (Peak)	Discretionary	Fully flexible	£ 60.00	£ 62.00	3.3%	First annual price review since January 2015
	ATP 5 a-side (Off Peak)			£ 35.00	£ 36.00	2.9%	
	Netball (Peak)			£ 35.00	£ 36.00	2.9%	
	Netball (Off Peak)			£ 35.00	£ 36.00	2.9%	
	Tennis (Peak)			£ 7.00	£ 7.20	2.9%	
	Tennis (Off Peak)			£ 5.00	£ 5.15	3.0%	
	16+ Drop In Football Session			£ 3.40	£ 3.50	2.9%	
16+ Drop In Basketball Session	£ 1.20	£ 1.25	4.2%				
Peckham Pulse	Soft Play	Discretionary	Fully flexible	£ 2.20	£ 2.40	9.1%	First annual price review since January 2015
	Spa (single session)			£ 6.80	£ 7.00	2.9%	
	Spa Off Peak Concession (single session)	Discretionary	Fully flexible	N/A	£ 4.00	New Fee	To allow people on low income to access at cheaper rate
	Room 2, 3, 5, 8 and 9 Hire	Discretionary	Fully flexible	£ 6.40	£ 6.60	3.1%	First annual price review since January 2015
	Room 6 and 7 Hire			£ 5.30	£ 5.50	3.8%	
	Room 4 Hire			£ 11.70	£ 12.00	2.6%	
	Crèche	Discretionary	Fully flexible	£ 11.00	£ 12.00	9.1%	Fee increased to bring consistency on rooms of similar size to hire.
	Studio 1	Discretionary	Fully flexible	£ 34.00	£ 35.00	2.9%	First annual price review since January 2015
	Studio 2			£ 20.00	£ 21.00	5.0%	
	Spin Studio			£ 20.00	£ 21.00	5.0%	
Hydro Pool	£ 101.00			£ 105.00	4.0%		
Main Pool	£ 116.00			£ 120.00	3.4%		
Surrey Docks Fitness & Watersports Centre	Watersports (Family) Membership Annual			£ 292.00	£ 300.00	2.7%	
	Watersports (Adult) Membership Annual			£ 106.00	£ 110.00	3.8%	
	Watersports (Junior) Membership Annual			£ 64.00	£ 66.00	3.1%	
	Watersports (Sibling) Membership Annual			£ 53.00	£ 55.00	3.8%	
	Sailing Adult RYA Level 1 Non Member			£ 175.00	£ 180.00	2.9%	

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	Sailing Adult RYA Level 1 Member	Discretionary	Fully flexible	£ 128.00	£ 132.00	3.1%	No Increase since 2015
	Sailing Adult RYA Level 2 Non Member			£ 195.00	£ 200.00	2.6%	
	Sailing Adult RYA Level 2 Member			£ 149.00	£ 154.00	3.4%	
	Regatta Junior			£ 10.00	£ 10.50	5.0%	
	Regatta Junior & Adult			£ 21.00	£ 21.50	2.4%	
	Regatta Adult			£ 31.00	£ 32.00	3.2%	
	RYA Level 3 Non Member			£ 195.00	£ 200.00	2.6%	
	RYA Level 3 Member			£ 139.00	£ 142.00	2.2%	
	Sailing Adult RYA with Spinnakers Non Member			£ 195.00	£ 200.00	2.6%	
	Sailing Adult RYA with Spinnakers Member			£ 149.00	£ 154.00	3.4%	
	Sailing Adult- Sail Clinics Non Member			£ 41.00	£ 42.00	2.4%	
	Sailing Adult- Sail Clinics Member			£ 31.00	£ 32.00	3.2%	
	Sailing Adult- Laser Clinic Non Member			£ 41.00	£ 42.00	2.4%	
	Sailing Adult- Laser Clinic Member			£ 31.00	£ 32.00	3.2%	
	Sailing Adult- Race Series Non Member			£ 67.00	£ 69.00	3.0%	
	Sailing Adult- Race Series Member			£ 51.00	£ 53.00	3.9%	
	Sailing Adult- RYA Start Racing Non Member			£ 164.00	£ 168.00	2.4%	
	Sailing Adult- RYA Start Racing Member			£ 123.00	£ 126.00	2.4%	
	Sailing Adult- River Trips Non Member			£ 51.00	£ 53.00	3.9%	
	Sailing Adult- River Trips Member			£ 41.00	£ 42.00	2.4%	
	Sailing Adult-RYA Dinghy Instr Non Member			£ 308.00	£ 316.00	2.6%	
	Sailing Adult-RYA Dinghy Instr Member			£ 257.00	£ 264.00	2.7%	
	Kayaking Adult- BCU 1star Non Member			£ 103.00	£ 107.00	3.9%	
	Kayaking Adult- BCU 1star Member			£ 77.00	£ 80.00	3.9%	
	Kayaking Adult- BCU 2star Non Member			£ 154.00	£ 158.00	2.6%	
	Kayaking Adult- BCU 2star Member			£ 118.00	£ 121.00	2.5%	
	Kayaking Adult- Rolling Clinic Non Member			£ 51.00	£ 53.00	3.9%	
	Kayaking Adult- Rolling Clinic Member			£ 31.00	£ 32.00	3.2%	
	Kayaking Adult- River tips Non Member			£ 51.00	£ 53.00	3.9%	
	Kayaking Adult- River tips Member			£ 41.00	£ 42.00	2.4%	
	Windsurfing Adult RYA Level 1 Non Member			£ 175.00	£ 180.00	2.9%	
	Windsurfing Adult RYA Level 1 Member			£ 128.00	£ 131.00	2.3%	
	Powerboating Adult- RYA Powerboat Level 2 Non Member			£ 308.00	£ 315.00	2.3%	
	Powerboating Adult- RYA Powerboat Level 2 Member	£ 236.00	£ 241.00	2.1%			
Venue	Activity						
Surrey Docks Fitness & Watersports Centre	Powerboating Adult- RYA Safety Boat Non Member			£ 308.00	£ 315.00	2.3%	
	Powerboating Adult- RYA Safety Boat Member			£ 236.00	£ 241.00	2.1%	
	Sailing Junior- RYA Stage 1 Non Member			£ 89.00	£ 91.00	2.2%	
	Sailing Junior- RYA Stage 1 Member			£ 67.00	£ 69.00	3.0%	
	Sailing Junior- RYA Stage 2 Non Member			£ 135.00	£ 138.00	2.2%	
	Sailing Junior- RYA Stage 2 Member			£ 101.00	£ 104.00	3.0%	
	Sailing Junior- RYA Stage 3 Non Member			£ 190.00	£ 194.00	2.1%	
	Sailing Junior- RYA Stage 3 Member			£ 145.00	£ 148.00	2.1%	
	Sailing Junior- RYA Stage 3 Non Member			£ 190.00	£ 194.00	2.1%	

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Fee / Charge Description		Income Type - Statutory or Discretionary	Nature - Fixed, Capped or Fully flexible	2016-17 Fee £	2017-18 Fee £	% increase in fees	Fee comparison position against other Local Authorities in 2016/17, Inflation factor used (where from, source etc.) and other comments
	Sailing Junior- RYA Stage 4 Member			£ 145.00	£ 148.00	2.1%	
	Sailing Junior- RYA Stage 1 and 2 Non Member			£ 190.00	£ 194.00	2.1%	
	Sailing Junior- RYA Stage 1 and 2 Member			£ 145.00	£ 148.00	2.1%	
	Kayaking Junior- BCU 1star Non Member			£ 135.00	£ 138.00	2.2%	
	Kayaking Junior- BCU 1star Member			£ 103.00	£ 106.00	2.9%	
	Windsurfing Junior- RYA Start Windsurfing Non Member			£ 156.00	£ 160.00	2.6%	
	Windsurfing Junior- RYA Start Windsurfing Member			£ 122.00	£ 125.00	2.5%	
	Assistant Instructors Non Member			£ 195.00	£ 200.00	2.6%	
	Assistant Instructors Member			£ 154.00	£ 158.00	2.6%	
	Sailing with Spinnakers Non Member			£ 195.00	£ 200.00	2.6%	
	Sailing with Spinnakers Member			£ 154.00	£ 158.00	2.6%	
	Powerboat Junior- Level 1 Non Member			£ 103.00	£ 106.00	2.9%	
	Powerboat Junior- Level 1 Member			£ 103.00	£ 106.00	2.9%	
	Powerboat Junior- Level 2 Non Member			£ 257.00	£ 262.00	1.9%	
	Powerboat Junior- Level 2 Member			£ 164.00	£ 168.00	2.4%	
	Club Room Hire Non Member			£ 52.00	£ 54.00	3.8%	
	Club Room Hire Member			£ 42.00	£ 43.00	2.4%	
	Studio Hire			£ 38.00	£ 39.00	2.6%	
	School Groups One off sessions (price per child/adult)			£ 31.00	£ 32.00	3.2%	
	School Groups All Day (price per child/adult)			£ 46.00	£ 47.00	2.2%	
School Groups 6 or more booked sessions	£ 16.00	£ 16.50	3.1%				
School Groups All Day (price per child/adult)	£ 28.00	£ 29.00	3.6%				
Launch fee	£ 47.00	£ 48.00	2.1%				
Greenland Dock day hire	£ 1,678.00	£ 1,750.00	4.3%				
Greenland Dock half day hire	£ 885.00	£ 925.00	4.5%				
Seven Islands Leisure Centre	Pool Hire	Discretionary	Fully flexible	£ 92.00	£ 94.00	2.2%	First annual price review since January 2015
	Pool Hire			£ 87.00	£ 89.00	2.3%	
	Lane Hire			£ 23.00	£ 24.00	4.3%	
	Dance Studio / Main Hall Hire (Peak)			£ 39.00	£ 40.00	2.6%	
	Dance Studio / Main Hall Hire (Off Peak)			£ 27.00	£ 28.00	3.7%	
	Sauna			£ 5.60	£ 5.80	3.6%	
The Castle Centre	Sauna and Steam	Discretionary	Fully flexible	£ 5.60	£ 5.80	3.6%	Prices rounded up and in line with contract.
	Main Pool Hire			£ 89.00	£ 94.00	5.6%	
	Main Pool Lane			£ 23.00	£ 24.00	4.3%	
	Dance Studio (Peak)			£ 33.00	£ 34.00	3.0%	
	Dance Studio (Off Peak)			£ 18.00	£ 19.00	5.6%	
	Badminton (Peak)			£ 10.00	£ 10.20	2.0%	
	Badminton (Off-Peak)			£ 6.00	£ 6.20	3.3%	
	5-A-Side (Peak)			£ 98.00	£ 100.00	2.0%	
	5-A-Side (Off Peak)			£ 40.00	£ 41.00	2.5%	
	Basketball/Netball (Peak)			£ 40.00	£ 41.00	2.5%	
	Basketball/Netball (Off-Peak)			£ 30.00	£ 31.00	3.3%	
	Table Tennis (Peak)			£ 6.50	£ 6.60	1.5%	
	Table Tennis (Off-Peak)			£ 6.00	£ 6.15	2.5%	

Environment & Leisure Department - Fees and Charges 2017-18

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Fee / Charge Description		Income Type - Statutory or Discretionary	Nature - Fixed, Capped or Fully flexible	2016-17 Fee £	2017-18 Fee £	% increase in fees	Fee comparison position against other Local Authorities in 2016/17, Inflation factor used (where from, source etc.) and other comments
Southwark Athletics Centre	Track hire Club Booking exclusive use (per hour)	Discretionary	Fully flexible	N/A	£ 75.00	New Fee	New fee proposals for new track and clubhouse. Benchmarking carried out with other London boroughs with athletics track and from athletics development meetings with key partners
	Track hire Club Track Meeting exclusive use (per hour)			N/A	£ 120.00	New Fee	
	Track Hire Southwark school shared use (per hour)			N/A	£ 30.00	New Fee	
	Track Hire Southwark school exclusive use (per hour)			N/A	£ 60.00	New Fee	
	Track Hire non-Southwark school shared use (per hour)			N/A	£ 37.50	New Fee	
	Track Hire non-Southwark school exclusive use (per hour)			N/A	£ 75.00	New Fee	
	Athletics track session Adult			N/A	£ 4.50	New Fee	
	Athletics track session Junior			N/A	£ 2.50	New Fee	
	Athletics track session Axxess Adult			N/A	£ 2.50	New Fee	
	Athletics track session Axxess Junior			N/A	£ 1.00	New Fee	
	Athletics Membership Adult Direct Debit			N/A	£ 19.50	New Fee	
	Athletics Membership Adult Annual			N/A	£ 195.00	New Fee	
	Athletics Membership Junior Direct Debit			N/A	£ 11.00	New Fee	
	Athletics Membership Junior Annual			N/A	£ 110.00	New Fee	
	Athletics Membership Axxess Direct Debit			N/A	£ 11.00	New Fee	
	Athletics Membership Axxess Annual			N/A	£ 110.00	New Fee	
	Athletics and gym membership single site Adult Direct Debit			N/A	£ 35.00	New Fee	
	Athletics and gym membership single site Adult Annual			N/A	£ 350.00	New Fee	
	Athletics and gym membership single site Axxess Direct Debit			N/A	£ 26.00	New Fee	
	Athletics and gym membership single site Axxess Annual			N/A	£ 260.00	New Fee	
	Athletics and gym membership single site Student Direct Debit			N/A	£ 26.00	New Fee	
	Athletics and gym membership single site Student Annual			N/A	£ 260.00	New Fee	
	Athletics and gym membership single site Senior Direct Debit			N/A	£ 26.00	New Fee	
	Athletics and gym membership single site Senior Annual			N/A	£ 260.00	New Fee	
	Table Tennis Peak Axxess			N/A	£ 5.60	New Fee	
	Table Tennis Off Non Member			N/A	£ 6.60	New Fee	
	Table Tennis Off Peak Axxess			N/A	£ 5.10	New Fee	
	Table Tennis Off Peak Non Member			N/A	£ 6.15	New Fee	
Club Room Hire per hour Non Member	N/A	£ 35.00	New Fee				
Club Room Hire per hour Member	N/A	£ 30.00	New Fee				

Library Service

Fees items (exempt out of scope VAT)

Libraries	Description	Income Type	Nature	2016-17 Fee	2017-18 Fee	% increase	Comments
Libraries	Adult Books (late returns) - per day (max £10)	Discretionary	Fully flexible	0.25	0.25	0.0%	Comparative boroughs charge between 20-25p.
	Talking books (late returns) - per day (max £10)			0.25	0.25	0.0%	
	Spoken word (late returns) - per day (max £10)			0.25	0.25	0.0%	
	Language courses (late returns) - per day (max £10)			0.25	0.25	0.0%	
	Children's story tapes (late returns) - per day (max £10)			0.25	-		Charge to be abolished. Comparative boroughs do not charge.
	CDs & CD sets (late returns) - per day (max £10)			0.25	0.25	0.0%	Comparative boroughs charge between 20-25p.
	DVD's (late returns) - per day (max £15)	Discretionary	Fully flexible	1.00	1.00	0.0%	Comparative boroughs charges vary but many charge loan fee again for late return

Fees items for Libraries- Vatable

	Stock requests (stock items)	Discretionary	Fully flexible	0.50	0.50	0.0%	Comparative boroughs range from Free - 80p
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Environment & Leisure Department - Fees and Charges 2017-18

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Fee / Charge Description	Income Type - Statutory or Discretionary	Nature - Fixed, Capped or Fully flexible	2016-17 Fee £	2017-18 Fee £	% increase in fees	Fee comparison position against other Local Authorities in 2016/17, Inflation factor used (where from, source etc.) and other comments
Stock requests (non-stock items)	Discretionary	Fully flexible	3.00	3.00	0.0%	Comparative boroughs range from £1 - £6.30
Special stock requests (British Library, special/academic libraries, stock from abroad) (£3 for non-stock plus £10 additional fee)	Discretionary	Fully flexible	10.00	13.00	30.0%	In line with BL charges. Comparative boroughs charge between 75p - £16.80
Music scores - per score (max £2.00)	Discretionary	Fully flexible	0.20	0.30	50.0%	Comparative boroughs range from 50p - £15
Language courses hire charges - (three weeks)	Discretionary	Fully flexible	1.00	1.00	0.0%	Comparative boroughs range from 50p - £2.55
DVD hire charges - (old DVD's per week)	Discretionary	Fully flexible	1.00	1.10	10.0%	Comparative boroughs charge £1-£1.50
DVD hire charges - (new DVD's per week)	Discretionary	Fully flexible	2.50	2.60	4.0%	Comparator boroughs range from £2 - £3.35 but many have shorter loan periods
Blu-ray hire charges - new	Discretionary	Fully flexible	2.50	2.60	4.0%	No comparison available
Blu-ray hire charges - old	Discretionary	Fully flexible	1.50	1.10	-26.7%	No comparison available
Blu-ray & DVD late returns - per day (max £15)	Discretionary	Fully flexible	1.00	1.00	0.0%	No comparison available
CDs & CD sets hire charges	Discretionary	Fully flexible	0.40	0.50	25.0%	Comparator boroughs range from 0.70 - £1.70
Photocopying: A4 (b&w) - per sheet	Discretionary	Fully flexible	0.10	0.10	0.0%	This would provide consistency with PC printing charges. However comparator boroughs only charge 10- 15p
Photocopying: A3 (b&w) - per sheet	Discretionary	Fully flexible	0.20	0.20	0.0%	Comparator boroughs charge 15-25p
Photocopying: A4 (colour) - per sheet	Discretionary	Fully flexible	1.00	1.00	0.0%	Comparator boroughs charge 25p - £1
Photocopying: A3 (colour) - per sheet	Discretionary	Fully flexible	2.00	2.00	0.0%	Comparator boroughs charge 50p - £2
Printing from PC's: A4 (b&w) - per sheet	Discretionary	Fully flexible	0.20	0.20	2.0%	Comparator boroughs charge 10p - 26p
Printing from PC's: A4 (colour)	Discretionary	Fully flexible	1.00	1.00	0.0%	Comparator boroughs charge 25p - 75p
Library notice boards - three weeks	Discretionary	Fully flexible	3.00	3.50	16.7%	No comparison available.
Replacement library card fee - (Adults)	Discretionary	Fully flexible	2.00	2.00	0.0%	Comparator boroughs charge £1 - £4.20
Replacement library card fee - (Children)	Discretionary	Fully flexible	Free	Free	N/A	Comparative boroughs charge Free to £1.65
Hall Hire- No comparator data for hall hires. VAT charged as appropriate for						
Hall Hire (Dulwich Commercial) - per hour	Discretionary	Fully flexible	45.00	50.00	11.1%	Commercial rate increased in line with comparable commercial room hire
Hall Hire (Dulwich Community)- per hour			25.00	25.00	0.0%	
Hall Hire (John Harvard Commercial)- per hour			30.00	35.00	16.7%	
Hall Hire (John Harvard Community)- per hour			15.00	15.00	0.0%	
Hall Hire - per hr (Camberwell Meeting rooms 1&2) - commercial			15.00	20.00	33.3%	
Hall Hire - per hr (Camberwell Meeting rooms 1&2) - community			10.00	10.00	0.0%	
Hall Hire - per hour (Camberwell Meeting rooms 3) - commercial			30.00	35.00	16.7%	
Hall Hire - per hour (Camberwell Meeting rooms 3) - community			20.00	20.00	0.0%	
Hall Hire - per hour (Peckham Commercial)			45.00	50.00	11.1%	
Hall Hire - per hour (Peckham Community)			25.00	25.00	0.0%	
Kingswood House - Billiard Room (community) half day			60.00	60.00	0.0%	
Kingswood House - Billiard Room (community) full day			120.00	120.00	0.0%	
Kingswood House - Billiard Room (community) evening charge per hour			30.00	30.00	0.0%	
Kingswood House - Vestey Room (commercial) half day			130.00	140.00	7.7%	
Kingswood House - Vestey Room (commercial) full day			210.00	225.00	7.1%	
Kingswood House - Jacobean/Golden Room (commercial) half day			210.00	220.00	4.8%	

Environment & Leisure Department - Fees and Charges 2017-18

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Fee / Charge Description	Income Type - Statutory or Discretionary	Nature - Fixed, Capped or Fully flexible	2016-17 Fee £	2017-18 Fee £	% increase in fees	Fee comparison position against other Local Authorities in 2016/17, Inflation factor used (where from, source etc.) and other comments
Kingswood House - Jacobean/Golden Room (commercial) full day			300.00	325.00	8.3%	
Fees items for Local History Library- Vatable						
Postal rates- small sized item (UK)	Discretionary	Fully flexible	1.50	1.50	0.0%	No increase recommended
Postal rates- medium sized item (UK)			3.00	3.00	0.0%	
Postal rates- large sized item (UK)			4.50	4.50	0.0%	
Postal rates- international	Discretionary	Fully flexible	cost recovery	cost recovery	N/A	
photocopies b/w A4	Discretionary	Fully flexible	0.10	0.10	0.0%	In line with comparator boroughs & consistent with library photocopy charges
photocopies b/w A3			0.20	0.20	0.0%	
Printing from PC's (A4, B&W) per sheet	Discretionary	Fully flexible	0.20	0.20	2.0%	Consistent with library printing charges (other comparator boroughs charge 10p - 30p)
Microfilm / microfiche copies A4	Discretionary	Fully flexible	0.30	0.40	33.3%	Comparator boroughs range from 30p - 60p
JPEG images (mailed to requestors) - £10 per image for high resolution copies of images with appropriate scans and a charge £20 per image for those scanned for the first time.	Discretionary	Fully flexible	10.00	10.00	0.0%	Comparator boroughs range from £5 - £23 per image.
JPEG images (mailed to requestors) - per image for those scanned for the first time.	Discretionary	Fully flexible	20.00	20.00	0.0%	Comparator boroughs range from £10 - £23 per image.
Stills, images & info provided for books, journals & partworks (per image; management discretion)	Discretionary	Fully flexible	65.00	65.00	0.0%	Comparator boroughs range from £10 - £198 per image
Stills, images & info provided for book jackets & record sleeves	Discretionary	Fully flexible	130.00	130.00	0.0%	Comparator boroughs range from £30 - £284 per image
Stills, images & info provided for other (post cards, greeting cards, giftware, posters, etc.)	Discretionary	Fully flexible	95.00	95.00	0.0%	Comparator boroughs range from £80 - £317 per image
Digital photographing of the collection	Discretionary	Fully flexible	6.00	6.00	0.0%	Comparator boroughs range from £4 - £6.30 per day
Terrestrial audio visual usage (in multiples of 30 seconds) - up to 3 times in a 1 year period (UK only)	Discretionary	Fully flexible	80.00	80.00	0.0%	Comparator boroughs range from £40 - £196 per clip
Terrestrial audio visual usage (in multiples of 30 seconds) -additional transmissions in a 1 year period (UK only)	Discretionary	Fully flexible	30.00	30.00	0.0%	Bexley charge £35.70 - £127. No other comparisons available
Terrestrial audio visual usage- unlimited usage; unlimited period (UK only)	Discretionary	Fully flexible	150.00	150.00	0.0%	No comparison available
Satellite & Cable audio visual usage (in multiples of 30 seconds) - up to 3 times in a 1 year period (UK only)			150.00	150.00	0.0%	
Satellite & Cable audio visual usage (in multiples of 30 seconds) - additional transmissions in a 1 year period (UK only)			50.00	50.00	0.0%	
All media, worldwide in multiples of 30 second, unlimited usage; period of 1 year			500.00	500.00	0.0%	
All media, worldwide in multiples of 30 seconds, unlimited usage; period of 5 years			750.00	750.00	0.0%	
All media, worldwide in multiples of 30 seconds, unlimited usage; period of 10 years			950.00	950.00	0.0%	
Web per image (copyrighted); management discretion	Discretionary	Fully flexible	35.00	35.00	0.0%	Comparator boroughs range from £5 - £126 per image
Research charge (for officer time spent on researching in response to specific requests) - First 15min free of charge; then £20/hour in half hour increments	Discretionary	Fully flexible	20.00	25.00	25.0%	No comparison available

Environment & Leisure Department - Fees and Charges 2017-18

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Reservation charge- film location - per hour	Discretionary	Fully flexible	250.00	250.00	0.0%	No comparison available	
EVENTS AND ARTS							
Events	Commercial event admin fee - VAT standard Rate	Discretionary	Fully flexible	£150	£175.00	16.0%	Commercial fee increase
	Commercial events - officer fees above standard service provision - per hour - VAT standard Rate	Discretionary	Fully flexible	£50	£55	10.0%	Recently benchmarked and recommended increase
	Community events - officer fees above standard service provision - per hour - VAT standard Rate	Discretionary	Fully flexible	n/a	£25	n/a	New fee, comparator boroughs charge for this function.
	Community/local charity event admin fee - VAT standard Rate	Discretionary	Fully flexible	£60	£65.00	8.0%	Increase
	Small event First day event hire fee for a small event (up to 500 attendees) - VAT Exempt	Discretionary	Fully flexible-guide price	£1400; 30% of basic per event day; 15% of basic per rig day. Up to 90% discount for community and local charity events.	£1500; 30% of basic per event day; 15% of basic per rig day. Up to 90% discount for community and local charity events.	7.0%	Recently benchmarked and recommended increase
	Large 1 First day event hire fee for an event with (501 to 2,000 attendees) - VAT Exempt	Discretionary	Fully flexible-guide price	£5,500 basic; 30% of basic per event day; 15% of basic per rig day. Up to 90% discount for community and local charity events.	£5,700 basic; 30% of basic per event day; 15% of basic per rig day. Up to 90% discount for community and local charity events.	4.0%	Recently benchmarked and recommended increase
	Large 2 First day event hire fee for a event (2,001 to 4,000 attendees) - VAT Exempt	Discretionary	Fully flexible-guide price	£10,500 basic; 30% of basic per event day; 15% of basic per rig day. Up to 90% discount for community and local charity events.	£10,800 basic; 30% of basic per event day; 15% of basic per rig day. Up to 90% discount for community and local charity events.	3.0%	Recently benchmarked and recommended increase
	Large 3 First day event hire fee for an event (4,001 to 6,000 attendees) - VAT Exempt	Discretionary	Fully flexible-guide price	By negotiation	By negotiation	n/a	By negotiation to ensure we get the best deal possible
	Large 4 First day event hire fee for a event (more than 6,000 attendees) - VAT Exempt	Discretionary	Fully flexible-guide price	By negotiation	By negotiation	n/a	By negotiation to ensure we get the best deal possible

Environment & Leisure Department - Fees and Charges 2017-18

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	Circus up to 500 seats - VAT Exempt	Discretionary	Full flexible-guide price	n/a	£2,100; 30% of basic per event day, 15% per non event day	n/a	New fee
	Circus up to 1000 seats - VAT Exempt	Discretionary	Full flexible-guide price	n/a	£3,500; 30% of basic per event day, 15% per non event day	n/a	New fee
	Circus over 1000 seats - VAT Exempt	Discretionary	Full flexible-guide price	n/a	By negotiation	n/a	New fee
	Damage deposit - VAT Exempt	Discretionary	Full flexible-guide price	£500 or 20% of hire fee whichever is the greater	£500 or 20% of hire fee whichever is the greater	0.0%	Recently benchmarked and recommended to remain the same to ensure growth income
Events - Trade space							
	Commercial market stall - VAT standard Rate	Discretionary	Fully flexible-guide price	£80	£90.00	12.5%	Comparable to other boroughs. After a significant reduction in 2016/17 to encourage more local businesses to participate in local festivals. This small increment should have little impact on trading.
	Commercial trade space (up to 3m) - VAT Exempt	Discretionary	Fully flexible-guide price	£100	£110.00	10.0%	Comparable to other boroughs. After a significant reduction in 2016/17 to encourage more local businesses to participate in local festivals. This small increment should have little impact on trading.
	Commercial trade space (3m - 6m) - VAT Exempt	Discretionary	Fully flexible-guide price	£180	£200.00	11.1%	Comparable to other boroughs. After a significant reduction in 2016/17 to encourage more local businesses to participate in local festivals. This small increment should have little impact on trading.
	Non profit market stall - VAT standard Rate	Discretionary	Fully flexible-guide price	£30	£30.00	0.0%	Comparable to other boroughs. After a significant reduction in 2016/17 to encourage more local businesses to participate in local festivals. To retains non profit inclusion these fees will remain the same.
	Non profit trade space (3m) - VAT Exempt	Discretionary	Fully flexible-guide price	£40	£40.00	0.0%	Comparable to other boroughs. After a significant reduction in 2016/17 to encourage more local businesses to participate in local festivals. To retains non profit inclusion these fees will remain the same.
	Non profit trade space (3m - 6m) - VAT Exempt	Discretionary	Fully flexible-guide price	£70	£70.00	0.0%	Comparable to other boroughs. After a significant reduction in 2016/17 to encourage more local businesses to participate in local festivals. To retains non profit inclusion these fees will remain the same.
	Supply of electricity - VAT standard Rate	Discretionary	Fully flexible-guide price	£70	£80.00	14.3%	Comparable to other boroughs. This increase reflects the increase in costs to provide temporary power
Film Service							

Environment & Leisure Department - Fees and Charges 2017-18

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Location Fee	Charity - Low budget	Discretionary	Fully flexible	Free	Free	0.0%	
	Small/Med crew (fee per hour)	Discretionary	Fully flexible	£175 per hour	£175 per hour	0.0%	
	Small/Med crew (fee per half day)	Discretionary	Fully flexible	£350 per half day	£350 per half day	0.0%	
	Small/Med crew (fee per full day)	Discretionary	Fully flexible	£600 per full day	£600 per full day	0.0%	
	Large crew (fee per half day)	Discretionary	Fully flexible	£750-£2000 per half day	£750-£2000 per half day	0.0%	
	Large crew (fee per full day)	Discretionary	Fully flexible	£1500-£3500 per day	£1500-£3500 per day	0.0%	
	Very Large crew (half day)	Discretionary	Fully flexible	£900 - £2500 per half day	£900 - £2500 per half day	0.0%	
	Very large crew	Discretionary	Fully flexible	£2000-£5000 per full day	£2000-£5000 per full day	0.0%	
Stills photography	Fee per hour	Discretionary	Fully flexible	£50-£75 per hour	£50-£75 per hour	0.0%	
Permission for Temporary Structure/s	Fee per half day	Discretionary	Fully flexible	£225 per half day	£225 per half day	0.0%	
	Fee per full day	Discretionary	Fully flexible	£450 per full day	£450 per full day	0.0%	
Admin Fees (one off)	Charity - low budget	Discretionary	Fully flexible	£25	£25	0.0%	
	Small crew	Discretionary	Fully flexible	£60.00	£60.00	0.0%	
	Medium Crew	Discretionary	Fully flexible	£150	£150	0.0%	
	Large Crew	Discretionary	Fully flexible	£200	£200	0.0%	
	Very Large Crew	Discretionary	Fully flexible	£300	£300	0.0%	
Admin Fees (officer time, by hour)	Charity - low budget	Discretionary	Fully flexible	n/a	n/a	0.0%	
	Small crew	Discretionary	Fully flexible	£150.00	£150.00	0.0%	
	Medium Crew	Discretionary	Fully flexible	£150.00	£150.00	0.0%	
	Large Crew	Discretionary	Fully flexible	£180.00	£180.00	0.0%	
	Very Large Crew	Discretionary	Fully flexible	£275.00	£275.00	0.0%	
Unit Base Fee - High Impact only	Per Filming Day	Discretionary	Fully flexible	£900-£1500	£900-£1500	0.0%	
Parking Fees	Admin Fee	Discretionary	Fully flexible	£55.00 per application	£55.00 per application	0.0%	
	Parking bay suspensions	Discretionary	Fully flexible	£40.00 per bay suspension	£40.00 per bay suspension	0.0%	
Parking Permit	Parking Permit	Discretionary	Fully flexible	£40.00 per bay suspension	£40.00 per bay suspension	0.0%	

Environment & Leisure Department - Fees and Charges 2017-18

(Note: All fees shown in the table below are exclusive of VAT except where explicitly shown. Appropriate VAT will be added at the time of invoicing/charging.)

Fee / Charge Description	Income Type - Statutory or Discretionary	Nature - Fixed, Capped or Fully flexible	2016-17 Fee £	2017-18 Fee £	% increase in fees	Fee comparison position against other Local Authorities in 2016/17, Inflation factor used (where from, source etc.) and other comments	
Arts Service							
Internal project management fees. Project under £20,000.	Discretionary	Fully flexible	10% of overall project budget	Minimum 10% of overall project budget	0.0%	Not comparable	
External project management fees. Project under £20,000.	Discretionary	Fully flexible	15% of overall project budget	Minimum 15% of overall project budget	0.0%	Not comparable	
Internal and external project management fees. Project over £20,000.	Discretionary	Fully flexible	By negotiation	By negotiation	0.0%	Not comparable	
Youth & Play Service							
Venue	Activity						
	Admission charges made to young people at youth centres	Discretionary	Fully flexible	Zero	Zero	N/A	No change
Hire of Damilola Taylor Centre Private Hire rates							
	Gym Hire without instructor / hour	Discretionary	Fully flexible	26.00	N/A	N/A	GYM is no longer available for use by general public.
	Instructor / hour	Discretionary	Fully flexible	25.50	N/A	N/A	GYM is no longer available for use by general public, therefore a gym instructor is not required
	New 3G Football Pitch/hr			70.00	70.00	0.0%	No change
	Dance Studio/hr	Discretionary	Fully flexible	30.00	30.00	0.0%	
	Main Hall / hour			50.00	50.00	0.0%	
	Individual Gym Use/hr	Discretionary	Fully flexible	1.00	N/A	N/A	Only programmed free weight sessions to be available to registered youth club users
All other Youth Centres							
	Commercial Organisations Weekdays until 10am to 4pm pm/ hour	Discretionary	Fully flexible	30.00	30.00	0.0%	No change
	Commercial Organisations Weekends 10am to 4pm/ hour			36.00	36.00	0.0%	
	Non Commercial & Charities Weekdays 10am to 4pm/hour			26.00	26.00	0.0%	
	Non Commercial & Charities Weekends until 8:00 pm/ hour			26.00	26.00	0.0%	
PLAY SERVICE PRIVATE HIRE							
Fees for Badge Machine	Machine and Cutter (per day)	Discretionary	Fully flexible	18.00	18.00	0.0%	No increase- rates reflect costs
	Badge Components (per 100)			23.00	23.00	0.0%	
	Key Ring Components (per 50)			23.00	23.00	0.0%	

Environment & Leisure Department - Fees and Charges 2017-18

(Note: All fees shown in the table below are exclusive of VAT except where explicitly shown. Appropriate VAT will be added at the time of invoicing/charging.)

Fee / Charge Description		Income Type - Statutory or Discretionary	Nature - Fixed, Capped or Fully flexible	2016-17 Fee £	2017-18 Fee £	% increase in fees	Fee comparison position against other Local Authorities in 2016/17, Inflation factor used (where from, source etc.,) and other comments
Charge for Playworker per hour	Playworker, (per hour)	Discretionary	Fully flexible	20.00	20.00	0.0%	No change
	Face Painter (per hour)			22.00	22.00	0.0%	
	Sports Coach (per hour)			22.00	22.00	0.0%	
	Music Provision (per hour)	Discretionary	Fully flexible	20.50	20.50	0.0%	No change. Hire equipment only.
	Playworkers (Schools) (per hour)	Discretionary	Fully flexible	11.75	11.75	0.0%	No change
Fees for hire of inflatables per session	Small bouncer (hirer / local delivery)	Discretionary	Fully flexible	63.50	63.50	0.0%	No change
	Small bouncer (supervised package)			169.50	169.50	0.0%	
	Medium bouncer (supervised package)			220.00	220.00	0.0%	
	Large bouncer (supervised package)			325.00	325.00	0.0%	
	additional hours (per hour) for any of the above packages			50.00	50.00	0.0%	
Play Services Private Hire	Adventure Play (room hire) Community rate	Discretionary	Fully flexible	35.00	35.00	0.0%	No change
	Adventure Play (room hire) Commercial rate			45.00	45.00	0.0%	
	Adventure Play (room & outdoor space) Community rate			45.00	45.00	0.0%	
	Adventure Play (room & outdoor space) Commercial rate			60.00	60.00	0.0%	

Finance and Governance - Fees and Charges 2017-18

Local Land Charges Fees for Local Authority Searches

Fee/charge description	Actual Fee 2016-17 Fee			Proposed Fee 2017-18			Fee comparison position against other Local Authorities in 2016/17, Inflation factor used (where from, source etc.,) and other comments
	£	VAT £	Search fee (LLC1 & CON29R) £	£	VAT £	Search fee (LLC1 & CON29R) £	
LLC1 Official	11	-	177	11	-	210.2	Fee is comparable to inner London average (fifth highest). From 2017-18, VAT is applicable to the CON29R reflected in the revised fee.
CON29R	166	-		166	33.2		

Housing and Modernisation Fees and Charges

Resident Services (Table 1)

Item	2016-17 Fee	2017-18 Fee	Increase	HRA/ GF	Mandatory/ Discretionary	VAT	Notes
Mortgage reference	£180.00	£180.00	Nil	HRA	Discretionary	N	
House file keys	£21.00	£22.00	4.76%	HRA	Discretionary	Y	
Assa keys	£21.00	£22.00	4.76%	HRA	Discretionary	Y	
Entry fobs	£20.00	£21.00	5.00%	HRA	Discretionary	Y	
Lock changes	£95.00	£95.00	Nil	HRA	Discretionary	Y	
Visitor parking permits – ten visits	£16.50	£16.50	Nil	HRA	Discretionary	N	1
Visitor parking permits – sixty visits	£82.50	£82.50	Nil	HRA	Discretionary	N	1
Second bay parking	£82.50	£82.50	Nil	HRA	Discretionary	N	1
Area-wide permit (contractors and employees)	£130.00	£130.00	Nil	HRA	Discretionary	N	1
Southwark-wide permit (contractors and employees)	£130.00	£130.00	Nil	HRA	Discretionary	N	1
Business permits	£130.00	£130.00	Nil	HRA	Discretionary	N	1
Carers permits	£36.00	£36.00	Nil	HRA	Discretionary	N	1
Removal of illegally parked vehicle	£200.00	£200.00	Nil	HRA	Not LBS	N	2
Daily storage charge – removed vehicle	£40.00	£40.00	Nil	HRA	Not LBS	N	2
Travellers sites – single pitch	£85.36	£87.49	2.50%	GF	Mandatory	N	3
Travellers site- double pitch	£115.84	£118.74	2.50%	GF	Mandatory	N	3
Maydeu House concierge charge	£0	£10.95	n/a	HRA	Discretionary	N	4
Blackfriars - concierge charge	£0	£9.27	n/a	HRA	Discretionary	N	4
Hostels:							
Northcott House service charge	£14.24	£14.24	Nil	HRA	Discretionary	N	
Hostel laundry charge	£2.93	£2.93	Nil	HRA	Discretionary	N	
Hostels part-board charge	£18.44	£18.44	Nil	HRA	Discretionary	N	
Sheltered Housing Unit Guest Rooms:							
King Charles Court	£5.00	£5.00	0%	HRA	Discretionary	Y	
Jack Jones	£5.00	£5.00	0%	HRA	Discretionary	Y	
Lucy Brown	£10.00	£10.00	0%	HRA	Discretionary	Y	
Brook Drive	£10.00	£10.00	0%	HRA	Discretionary	Y	
Nightly paid temporary accommodation:							
Weekly rate	£190.38	TBC	TBC	GF	Mandatory	N	5
Daily rate	£27.20	TBC	TBC	GF	Mandatory	N	5
Private Sector Leasing/Self-Contained:							
One bedroom	£211.34	TBC	TBC	GF	Mandatory	N	6
Two bedrooms	£268.47	TBC	TBC	GF	Mandatory	N	6

Item	2016-17 Fee	2017-18 Fee	Increase	HRA/ GF	Mandatory/ Discretionary	VAT	Notes
Three bedrooms	£310.00	TBC	TBC	GF	Mandatory	N	6
Four bedrooms	£413.84	TBC	TBC	GF	Mandatory	N	6
Five bedrooms	£413.84	TBC	TBC	GF	Mandatory	N	6

Notes to Table 1

1	Charges for estate parking permits were increased in 2016-17 following a wide-ranging review. It is not proposed to increase these charges further in 2017-18 to limit the impact on residents as they are deemed to be towards the upper end of the charging range.
2	Removal of illegally parked vehicles and the daily storage charge thereof is a contracted-out service managed by the environment and leisure department. The fees associated with this service are now set by London Councils on behalf of all 33 London Boroughs. London Councils reserves the right to vary these charges, but the council is not aware of any proposals to do so at this time.
3	Travellers' sites – charges are proposed to increase in accordance with statutory guidance reflecting the Retail Price Index as at December 2016 (2.5%). This index is in accordance with that employed in previous years.
4	<p>Concierge service – for a number of years the standard charge remained fixed at £6.95 and £4.89 for Castlemead, and did not fully cover the cost of the service. In 2016 the Cabinet Member for Housing agreed a new charging regime to increase charges incrementally over a period of some years until the charges met the full cost of the service, with the caveat that the increase be limited to the amount of the rent reduction and capped at £1 per week.</p> <p>In addition it was agreed that the charge for new tenants at Maydew House following refurbishment, would go straight to the target charge of £10.95 weekly given the higher standard of accommodation and service provision. Similarly, it is proposed that new building developments, including acquisitions, where a concierge service is provided should be treated in the same manner and the individual charge set at a level to fully recover the actual cost of the service at that block. It is therefore proposed that the service charge for the Blackfriars development is set at £9.27 weekly for 2017-18.</p>
5	<p>The council has statutory powers and duties to provide temporary accommodation to homeless applicants under Part VII of the 1996 Housing Act. Southwark Council uses a variety of accommodation to discharge these duties, including nightly paid accommodation, hostels, estate voids and private sector leased properties.</p> <p>At the time of writing no changes to Local Housing Allowance (LHA) rates had been announced by government in respect of temporary accommodation. Assuming the status-quo prevails, rates will once again be based on the January 2011 circular relating to properties that are used to house housing benefit claimants. This was confirmed by '<i>Temporary Accommodation in Housing Benefit and Universal Credit</i>' (HBA9/2014) issued by the Department for Work and Pensions (DWP) on 31 March 2014.</p>

Homeowner Services (Table 2)

	2016-17 Fee	2017-18 Fee	Increase	HRA/ GF	Mandatory/ Discretionary	VAT	Notes
Discretionary service charge loan application	£550.00	£550.00	Nil	HRA	Discretionary	N	1
Mandatory service charge loan application	£100.00	£100.00	Nil	HRA	Mandatory	N	1
Voluntary charge application fee	£550.00	£550.00	Nil	HRA	Discretionary	N	1
Additional discretionary loan application fee	£100.00	£335.00	235%	HRA	Discretionary	N	2
Notices of assignment and notices of charge	£10.00/ £30.00	£10.00/ £30.00	Nil	HRA	Discretionary	N	1
Pre-assignment pack	£198.50	£208.50	5.04%	HRA	Discretionary	N	1
Pre-assignment pack – expedited 48 hours	£273.00	£287.00	5.13%	HRA	Discretionary	N	1
Postponement of charge for home improvement	£142.00	£149.00	4.93%	HRA	Discretionary	N	1
Postponement of charge for all other reasons	£198.50	£208.50	5.04%	HRA	Discretionary	N	1
Remortgage	£95.50	£100.00	4.71%	HRA	Discretionary	N	1
Retrospective letter of postponement	£290.00	£304.50	5.00%	HRA	Discretionary	N	1
Gas servicing administration fee	£33.60	£35.00	4.17%	HRA	Discretionary	N	1
Expedition fee for remortgage	£73.50	£77.00	4.76%	HRA	Discretionary	N	1
Expedition fee for pre-assignment	£73.50	£77.00	4.76%	HRA	Discretionary	N	1
Document Copies:							
Reproduction copy of lease/leasehold transfer	£39.00	£41.00	5.13%	HRA	Discretionary	N	1
Certified copy of lease/leasehold transfer	£65.00	£68.00	4.62%	HRA	Discretionary	N	1
Reproduction copy of section 125 notice	£27.00	£28.00	3.70%	HRA	Discretionary	N	1
Duplicate right-to-buy documentation	£60.00	£63.00	5.00%	HRA	Discretionary	N	1
Additional completion statement fee	£74.00	£77.50	4.73%	HRA	Discretionary	N	1
Further engrossment of the counterpart lease	£28.00	£29.50	5.36%	HRA	Discretionary	N	1
Reproduction copy of specification	£25.00	£26.00	4.00%	HRA	Discretionary	N	1
Reproduction copy of licence for alterations and/or landlord's consent to make alterations	£25.00	£26.00	4.00%	HRA	Discretionary	N	1
Copies of any other relevant documentation	£0.10	£0.10	Nil	HRA	Discretionary	N	
Other Administration:							
Section 146 notice fee	£283.50	£298.00	5.11%	HRA	Discretionary	N	1
Disposals:							
Ad-hoc or voluntary disposals of property or land	£261.00	£274.00	4.98%	HRA	Discretionary	N	1
Purchase of properties	£259.00	£272.00	5.02%	HRA	Discretionary	N	1

	2016-17 Fee	2017-18 Fee	Increase	HRA/ GF	Mandatory/ Discretionary	VAT	Notes
freehold on short leases							
Lease extensions	£259.00	£272.00	5.02%	HRA	Discretionary	N	1
Enfranchisement:							
Collective Enfranchisement – standard charge	£259.00	£272.00	5.02%	HRA	Discretionary	N	1
Lease-back of tenanted properties	£620.00	£651.00	5.00%	HRA	Discretionary	N	1
Individual enfranchisement	£259.00	£272.00	5.02%	HRA	Discretionary	N	1
Sale of freehold reversionary interest	£259.00	£272.00	5.02%	HRA	Discretionary	N	1
Landlords Consent for Alterations Permissions:							
Like-for-like replacements of kitchens/bathrooms	£38.00	£40.00	5.26%	HRA	Discretionary	N	1
Change of boilers/radiators	£74.00	£78.00	5.41%	HRA	Discretionary	N	1
Minor structural alterations	£91.00	£96.00	5.49%	HRA	Discretionary	N	1
Structural alterations	£259.00	£272.00	5.02%	HRA	Discretionary	N	1
Retrospective permission for any alteration type	£395.00	£415.00	5.06%	HRA	Discretionary	N	1
Legal Discharge of Charge:							
RTB natural	£50.00	£52.50	5.00%	HRA	Discretionary	N	1
RTB premature; vol. SCL, discr. SCL	£100.00	£105.00	5.00%	HRA	Discretionary	N	1
Right of first refusal – pre-emption requests	£100.00	£105.00	5.00%	HRA	Discretionary	N	1
Equity Share:							
Administration fee	£100.00	£105.00	5.00%	HRA	Discretionary	N	1
Valuation fee	£155.00	£163.00	5.16%	HRA	Discretionary	N	1
Equity Loan:							
Administration fee	£100.00	£105.00	5.00%	HRA	Discretionary	N	1
Valuation fee	£155.00	£163.00	5.16%	HRA	Discretionary	N	1
Other Administration:							
Deed of covenant	£147.00	£154.00	4.76%	HRA	Discretionary	N	1
Rent references	£45.00	£47.00	4.44%	HRA	Discretionary	N	1

Notes to Table 2

1	For 2017-18 consideration has been given to a number of factors including volume assumptions, London Councils benchmarking data (which empirically shows our fees to be broadly in line with other local authorities), market forces and the sensitivity of demand to any price increase. The proposed fee increases are in the region of 5%, on average (rounded where appropriate). The discretionary and mandatory service charge loan application fees are proposed to be held at last years level.
2	The application fee for an additional amount to be added to a discretionary service charge loan or voluntary charge has been set at £100.00 for several years, and this no longer covers the legal fees incurred by the council to arrange a further advance. It is recommended that the fee is increased to £335.00, which is made up of £205.00 conveyancing costs, £30.00 Land Registry fee and £100.00 council administration costs. While this is an increase of 235% on the current fee the actual costs are competitive in the market place, and benchmarking shows that the fee would be in line with other local authorities.

Other Services (Table 3)

	2016-17 Fee	2017-18 Fee	Increase	HRA/ GF	Mandatory/ Discretionary	VAT	Notes
Barrow Store – Annual Rents:							
Bournemouth Road	£778.00	£817.00	5.01%	HRA	Discretionary	N	
Southwark Park Road	£308.00	£324.00	5.19%	HRA	Discretionary	N	
Southwark Park Road	£778.00	£817.00	5.01%	HRA	Discretionary	N	
Portland Street	£1,240.00	£1,302.00	5.00%	HRA	Discretionary	N	
Kingston Mews	£620.00	£651.00	5.00%	HRA	Discretionary	N	
Kingston Mews	£1,240.00	£1,302.00	5.00%	HRA	Discretionary	N	
Northchurch	£1,120.00	£1,176.00	5.00%	HRA	Discretionary	N	
Registrars:							
Marriage Ceremonies Mon to Thu Approved Premises before 5pm	£370.00	£500.00	35.14%	GF	Discretionary	N	1
Marriage Ceremonies Fri/ Sat Approved Premises before 5pm	£540.00	£580.00	7.41%	GF	Discretionary	N	1
Marriage Ceremonies BH Sun Approved Premises	£575.00	£616.00	7.13%	GF	Discretionary	N	1
Marriage Ceremonies Mon to Thu Approved Premises before 5pm	£540.00	£650.00	20.37%	GF	Discretionary	N	1
Marriage Ceremonies Fri/ Sat Approved Premises before 5pm	£575.00	£700.00	21.74%	GF	Discretionary	N	1
Garden Room Enhanced Ceremonies	£200.00	£256.00	28.00%	GF	Discretionary	N	1
Citizenship:							
NCS Single	£67.00	£71.00	5.97%	GF	Discretionary	Y	2
NCS Couple	£110.00	£128.00	16.36%	GF	Discretionary	Y	2
NCS Couple max 2 minors	£120.00	£140.00	16.67%	GF	Discretionary	Y	2
NCS Additional minors	£28.00	£36.00	28.57%	GF	Discretionary	Y	2
SCS Single	£100.00	£110.00	10.00%	GF	Discretionary	Y	2
SCS Couple max 2 minors	£150.00	£180.00	20.00%	GF	Discretionary	Y	2
SCS Additional minors	£43.00	£46.00	6.98%	GF	Discretionary	Y	2
Private citizenship Single individual family	£200.00	£256.00	28.00%	GF	Discretionary	Y	3
Private citizenship 2-3 individuals family	£125.00	£160.00	28.00%	GF	Discretionary	Y	3
Private citizenship 4-5 individuals family	£90.00	£115.20	28.00%	GF	Discretionary	Y	3
Advice only/checking service	£85.00	£90.00	5.88%	GF	Discretionary	Y	4
Indefinite Leave to Remain single	£142.00	£155.00	9.15%	GF	Discretionary	Y	4
Indefinite Leave to Remain additional dependents	£50.00	£55.00	10.00%	GF	Discretionary	Y	4
Further Leave to Remain single	£105.00	£115.00	9.52%	GF	Discretionary	Y	4

	2016-17 Fee	2017-18 Fee	Increase	HRA/ GF	Mandatory/ Discretionary	VAT	Notes
Further Leave to Remain additional dependents	£42.00	£45.00	7.14%	GF	Discretionary	Y	4
Entry Clearance	£162.00	£180.00	11.11%	GF	Discretionary	Y	4

* For mandatory fees see Appendix A set by the Registrar General

Notes to Table 3

1	<p>Southwark Registration and Nationality Service (SRNS) provides a range of services relating to births, deaths, marriages, civil partnerships, a nationality checking service (NCS), private citizenship ceremonies and immigration advice. Many of the fees charged for these services are prescribed by statute and are updated periodically by the government. However fees for certain services are discretionary and the council can set its own level.</p> <p>Discretionary registrar's fees were ranked against the fees charged by the twelve Inner London local authorities. Where appropriate, fees have been increased to bring them into the upper quartile. It is proposed that all discretionary fees and charges be increased by an average of 20% overall rounded to the nearest £1.</p> <p>Discretionary services are not deemed to be price sensitive and basic marriage and civil partnership ceremonies are available at the statutory fee of £46.00 plus £4.00 certificate fee. Table 3 reflect the discretionary component only rounded to the nearest £1 to allow for the addition of the £4.00 statutory fee.</p>
2	<p>NCS and the Settlement Check Service (SCS) are not mandatory and alternative options are available including submitting applications directly to the Home Office</p> <p>NCS and SCS are partnerships between the Border and Immigration Agency branch of the Home Office and local councils in England and Wales. It allows those people applying for British citizenship or settled status to make their applications in person, at their local council offices. For a small fee, which is set locally, participating councils will check that applications are completed correctly and have been submitted with all the necessary supporting documents and the correct fee. These fees were ranked against the fees charged by the twelve Inner London local authorities. Where appropriate, fees have been increased to bring them into the upper quartile, increasing these on average by 15%.</p> <p>Since 1 January 2004 all adults wishing to become British citizens in the United Kingdom have been required to attend a citizenship ceremony as the final stage in the process. Citizenship ceremonies usually take place at 34 Peckham Road, although other municipal buildings may be used. Normally, a group ceremony will be arranged for everyone in the local area who is becoming a British citizen at that time. The Southwark registration service derives income from the provision of citizenship ceremonies to new British citizens. This fee is paid to Southwark by the Home Office per attendee and currently stands at £80.00. This fee is determined by the Home Office and was reviewed in 2007, but is not expected to be reviewed again before 2017. The fee is based on cost recovery. However, some new citizens may wish to arrange a private citizenship ceremony, for which a fee is payable (see note 3).</p> <p>Demand for NCS, SCS and the subsequent citizenship ceremony is sensitive to changes in central government immigration policy, legislation and fees. Demand for these services usually increases before the implementation of a change and then decreases post implementation before reaching steady state.</p>
3	<p>Individuals can request a private citizenship ceremony and this is what the fees quoted in Table 3 relate to. However, private citizenship ceremonies are not encouraged by government and relatively few of them take place. This is charged at the Garden Room rate.</p>
4	<p>Immigration advice is a service provided by the SRNS with the intention of providing affordable immigration advice. Currently the council is the only known local authority to provide this service and therefore no comparative figures exist. These fees have increased on average 8.80% to recover costs.</p>

STATUTORY FEES PAYABLE

PART 1 – SUMMARY OF FEES PAYABLE TO REGISTRATION OFFICERS

Statutory power	Service	Fee
1. General Search		
Superintendent Registrar <i>S.31(2)(a), B&D Regn Act 1953;</i> <i>S.64(2)(a), Mge Act 1949</i>	A general search in indexes in his/her office not exceeding six successive hours	£18.00
2. Certificates		
Superintendent Registrar <i>S.31(2)(c), B&D Regn Act 1953;</i> <i>S.64(2)(c), Mge Act 1949</i>	Issuing a standard certificate of birth, death or marriage	£10.00
	Issuing a certificate of birth, death or marriage for certain statutory purposes [#]	£10.00
	<i>S.33(1), B&D Regn Act 1953</i> Issuing a short certificate of birth	£10.00
	Issuing a standard certificate of birth, death or marriage: <ul style="list-style-type: none"> At the time of registration After the time of registration 	£4.00 £7.00
Registrar <i>S.32(c), B&D Regn Act 1953;</i> <i>S.63(1)(b), Mge Act 1949</i>	Issuing a certificate of birth, death or marriage for certain statutory purposes [#] : <ul style="list-style-type: none"> At the time of registration After the time of registration 	£4.00 £7.00
	<i>S.33(1), B&D Regn Act 1953</i> One short certificate of birth issued at the time of registration	nil
	Any other short certificate of birth: <ul style="list-style-type: none"> At the time of registration After the time of registration 	£4.00 £7.00
	3. Marriages	
Superintendent Registrar <i>S.27(7), Mge Act 1949</i>	Attending outside his/her office to be given notice of marriage of a housebound or detained person	£47.00 (Housebound) £68 (Detained)
	<i>S.27(6), Mge Act 1949</i> Entering a notice of marriage in a marriage notice book: <ul style="list-style-type: none"> a) Where both parties to the proposed marriage are exempt persons within the meaning of Section 49 Immigration Act 2014 b) In any other case 	£35.00
		£47:00* (from 2 March 2015)
	<i>S.17(2), Marriage (Registrar General's Licence) Act 1970</i> Entering a notice of marriage by Registrar General's Licence in a marriage notice book	£3.00[†]
<i>S.51(2), Mge Act 1949</i> Attending a marriage at the residence of a housebound or detained person	£84.00 (Housebound) £94.00 (Detained)	

PART 1 (continued)

Statutory power	Service	Fee
S.51(1A)(b), Mge Act 1949; Reg 12(6), <i>The Marriages and Civil Partnerships (Approved Premises) Regulations 2005</i> S.51(1), Mge Act 1949	Attending with a registrar a marriage on approved premises	set by local authority
S.51(1), Mge Act 1949	Attending a marriage at the register office	£46.00
	Attending a marriage at a registered building or the residence of a housebound or detained person	£86.00 (registered building) £81.00 (Housebound) £88.00 (Detained)
S.17(2), <i>Marriage (Registrar General's Licence) Act 1970</i>	Attending a marriage by Registrar General's Licence	£2.00[†]
4. Certification for worship and registration for marriage		
Superintendent Registrar S.5, <i>Place of Worship Registration Act 1855</i> S.41(6), Mge Act 1949	Certification of a place of meeting for religious worship	£29.00
S.43D Mge Act 1949	Registration of a building for the solemnization of marriages between a man and a woman	£123.00
	Registration of a building for the solemnization of marriages of same sex couples (building previously registered for the solemnisation of marriage between a man and a woman)	£64.00**
	Registration of a building for the solemnization of marriages of same sex couples (building not previously registered for the solemnisation of marriage between a man and a woman)	£123.00**
	Registration of a building for the solemnization of marriages of a man and a woman (building previously registered for the solemnisation of marriage between of same sex couples)	£64.00**
	Joint application for the registration of a building for the marriage of a man and woman and same sex couples	£123.00**

Mge Act 1949 = Marriage Act 1949, as amended

B&D Regn Act 1953 = Births and Deaths Registration Act 1953, as amended

*Fee specified by the Registration of Births, Deaths and Marriages and Registration of Civil Partnerships (Fees) (Amendment) Order 2015 (S.I. 2015/117), except where otherwise shown

= S.10, Savings Bank Act 1887, as amended; S.178(1), Factories Act 1961; S.124(3), Social Security Administration Act 1992, as amended; S.564(1), Education Act 1996

[†]Fee payable under Marriage (Registrar General's Licence) Act 1970 by the Registrar General; to be retained by registration officer and not paid to Council

** Fee specified by the Marriage of Same Sex Couples (Registration of Buildings and Appointment of Authorised Persons) Regulations 2014 (S.I. 2014/106), as amended by the Marriage of Same Sex Couples (Registration of Buildings and Appointment of Authorised Persons) (Amendment) Regulations 2014 (S.I. 2014/1791)

PART 2 – FEES PAYABLE TO REGISTRATION AUTHORITIES

Statutory power	Service	Fee
1. Certificates		
<i>Civil Partnership Act 2004</i> c.33, <i>Pt 2 c.1s. 34(1) & 36(4)</i>	For a certified copy issued by a registration authority: <ul style="list-style-type: none"> at the time of registration after the time of the registration 	£4.00 £10.00
	For a certified extract issued by a registration authority: <ul style="list-style-type: none"> at the time of registration after the time of the registration 	£4.00 £10.00
	For a certified copy or certified extract issued by the Registrar General	£9.25
2. Notices		
<i>Civil Partnership Act 2004</i> c.33, <i>Pt 2 c.1s. 34(1) & 36(4)</i>	Attestation by an authorised person of the necessary declaration at a place provided by the registration authority: <ul style="list-style-type: none"> a) where both parties to the proposed marriage are exempt persons within the meaning of Section 49 Immigration Act 2014 b) in any other case 	£35.00 £47.00* (from 2 March 2015)
	Attendance of an authorised person at a place other than one provided by the registration authority, for the purpose of attesting the necessary declaration in accordance with the procedures for house-bound and detained persons	£47.00 (Housebound) £68.00 (Detained)
	Attestation by an authorised person of the necessary declaration under the special procedure	£3.00[†]
	Application to shorten the waiting period	£28.00
	Issue of Registrar General's licence	£15.00
	On giving notice to a registration authority under the Civil partnership (Registration Abroad and Certificates) Order 2005, article 17(2) (certificate of no impediment)	£35.00
3. Registration		
<i>Civil Partnership Act 2004</i> c.33, <i>Pt 2 c.1s. 34(1) & 36(4)</i>	Signing by the civil partnership registrar of the civil partnership schedule	£46.00
	Attendance of the civil partnership registrar for the purpose of signing the civil partnership schedule for house-bound or detained person	£81.00 (Housebound) £88.00 (Detained)
	Attendance of the civil partnership registrar in whose presence the Registrar General's licence is issued.	£2.00[†]

* Fee specified by the Registration of Births, Deaths and Marriages and Registration of Civil Partnerships (Fees) (Amendment) Order 2015 (S.I. 2015/117), except where otherwise shown

† Fee payable by the Registrar General; to be retained by registration officer and not paid to Council

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